

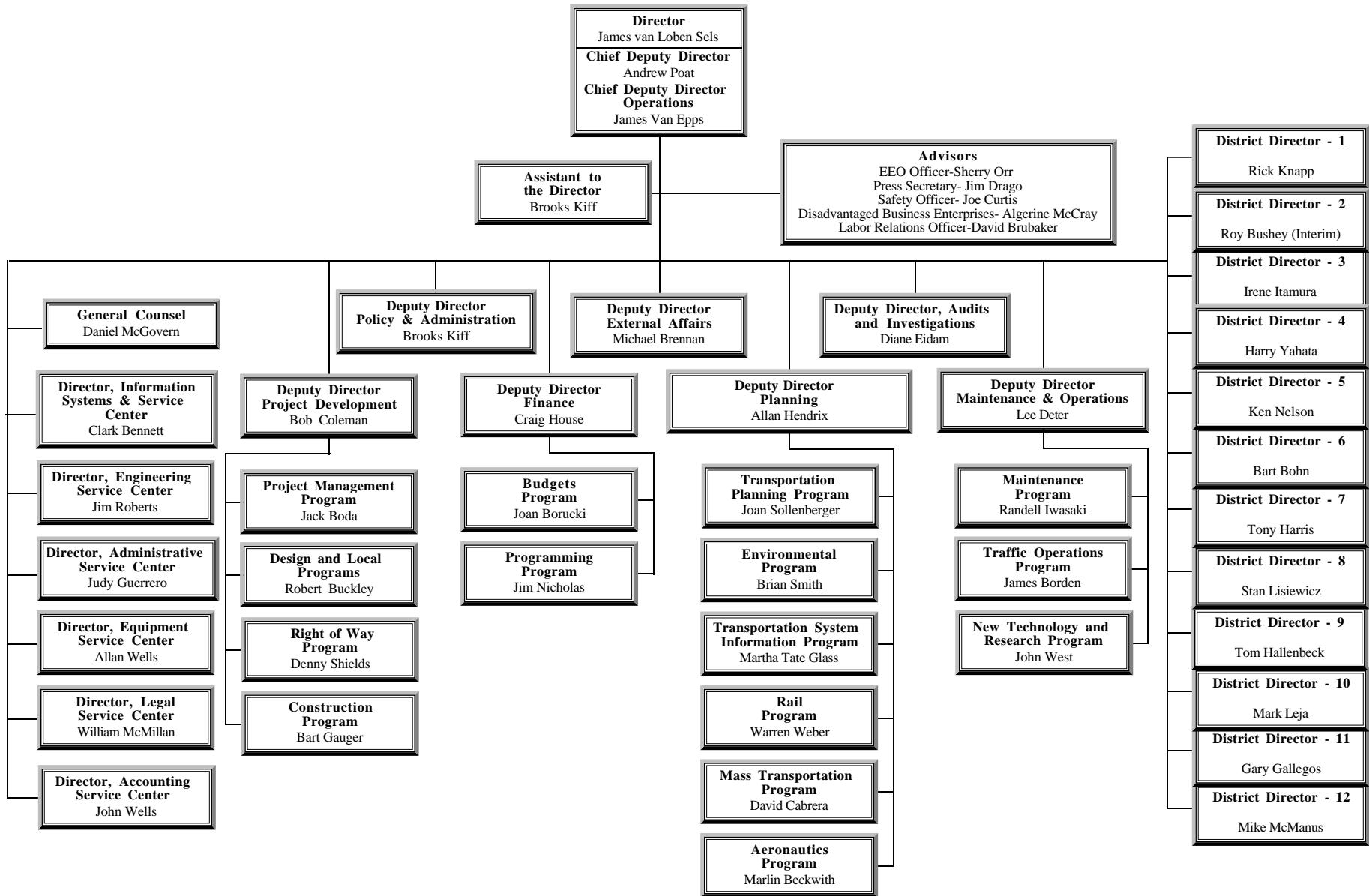
FUNCTIONAL DIRECTORY  
October 1997

Distributed by the Office of Program Evaluation & Analysis

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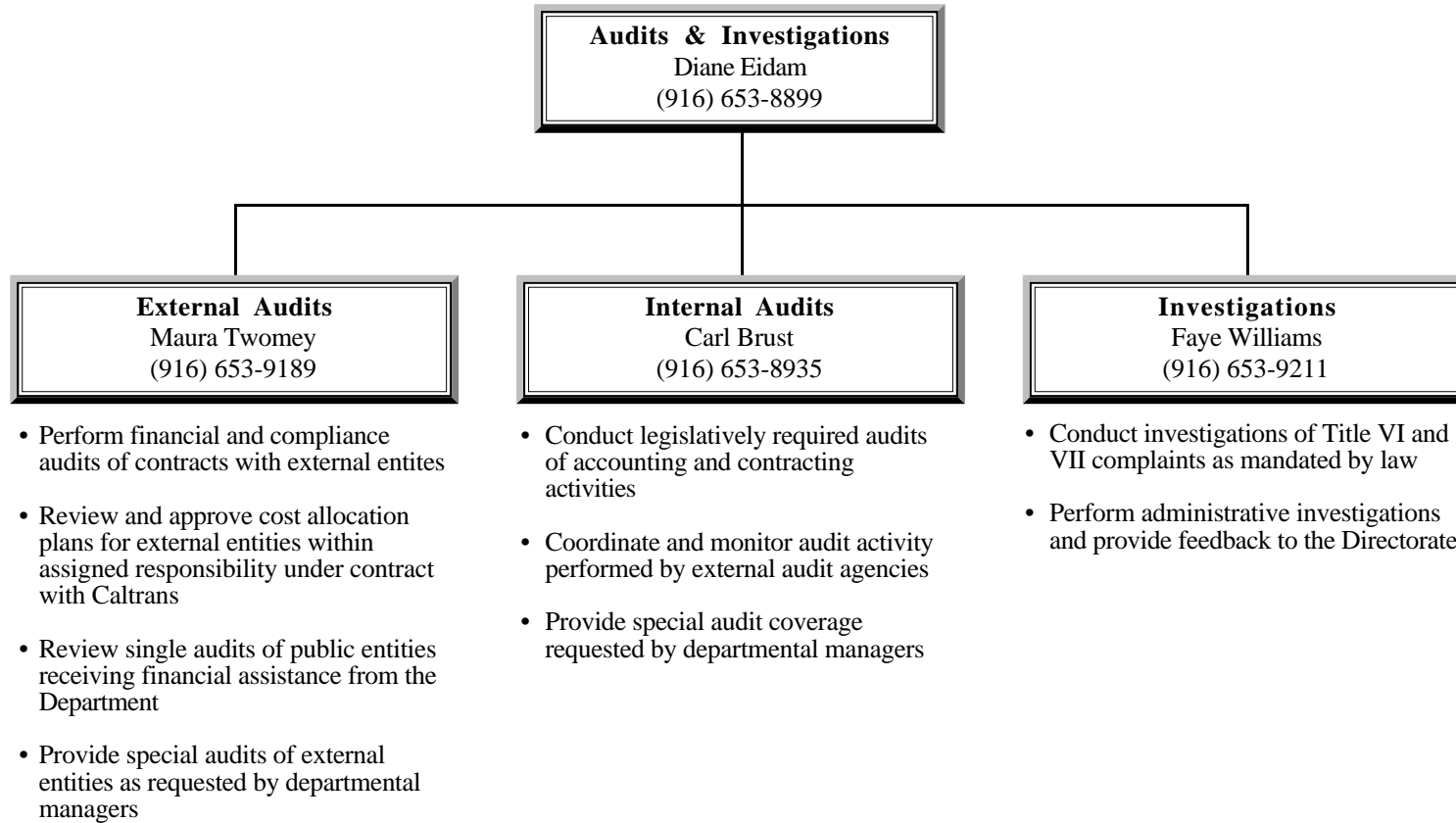
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**State of California  
Department of Transportation**

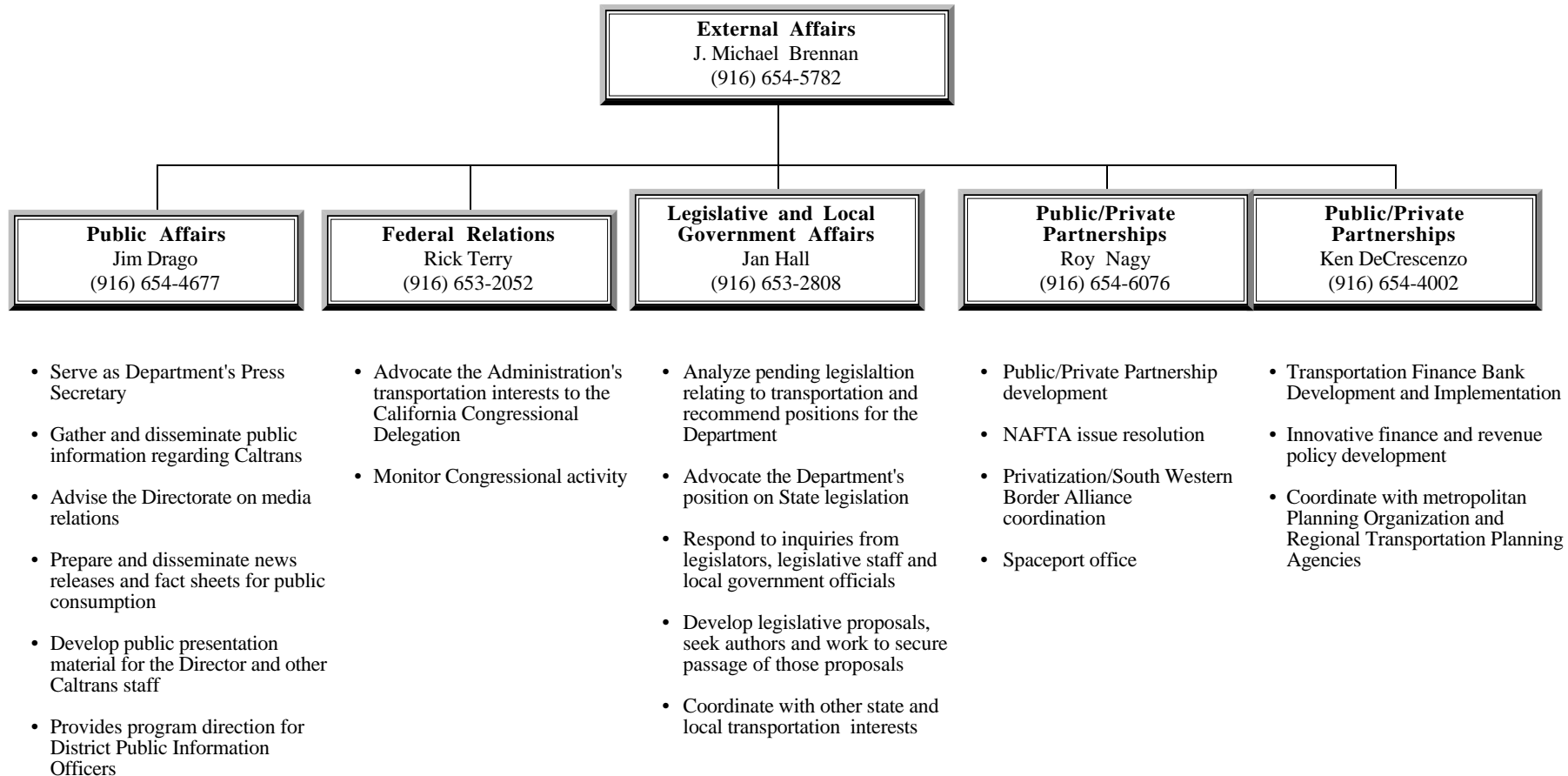


Revised Departmental  
10/97

## Audits & Investigations



## External Affairs



## Budgets

**Budgets**  
Joan Borucki  
(916) 654-4556

**Capital Budgeting**  
Norma Ortega  
(916) 657-5033

- Prepare allocations and financial reports for the CTC
- Prepare Governor's Budget for capital and local programs
- Primary contact and advisory for capital and local programs budgets and CTC issues
- Provide financial management for bond implementation
- Cash management
- Financial analysis and scenarios

**Support Budget Management**  
Robert Boriskin  
(916) 654-3316

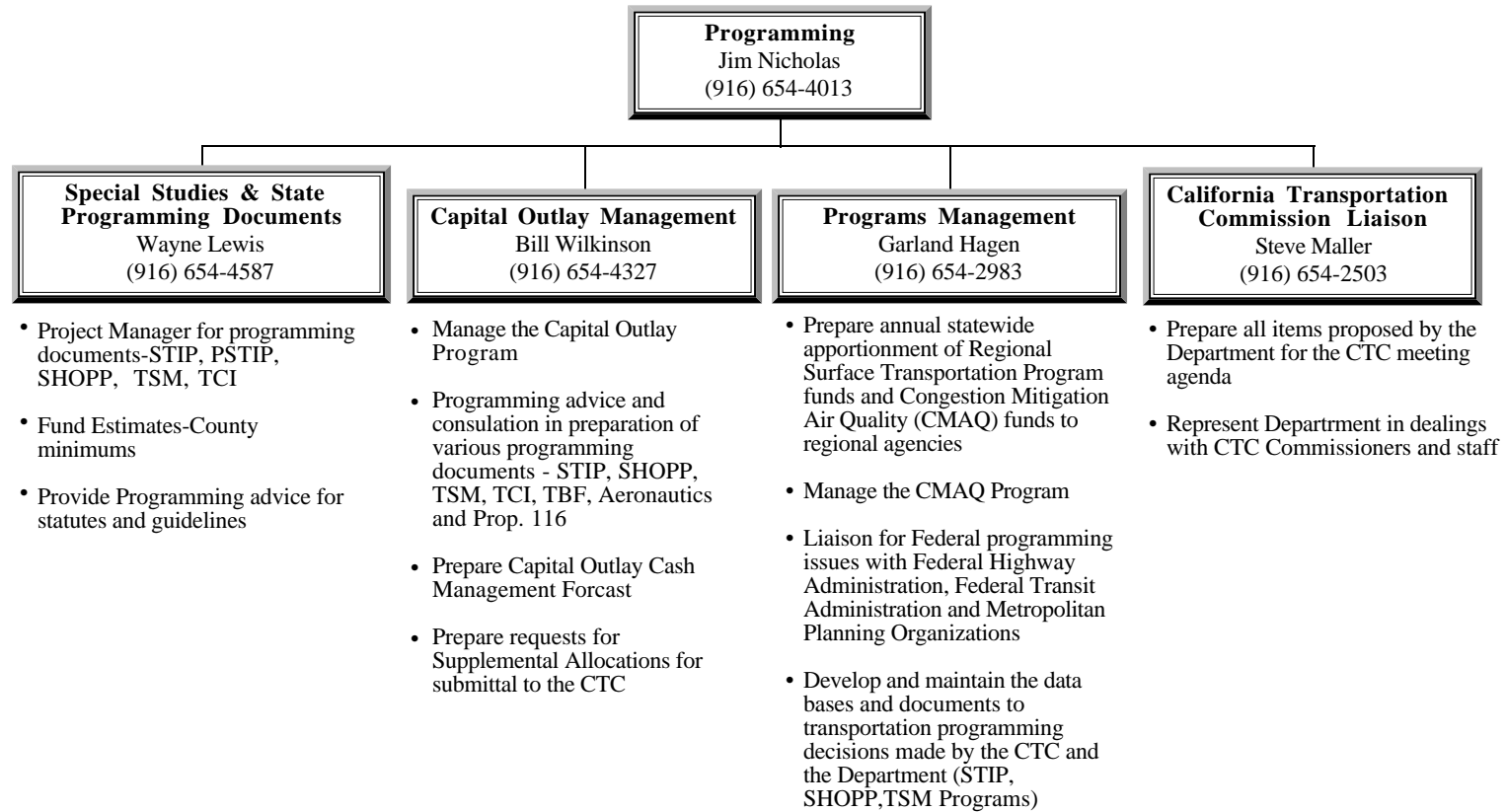
- Prepare Governor's Budget
- Primary contact for Legislative Analyst Office and Department of Finance
- Review Budget Change Proposals, Section 28s and bill analysis
- Prepare allocations and monitor expenditures
- Provide consultation to the Directorate and Program on support budget issues

**Federal Resources**  
Dick Petrie  
(916) 654-3043

- Assure that Federal resources are managed efficiently
- Authorize Federal funding for scheduled projects
- Implement innovative federal funding solutions

Functional Directory  
Office of Program Evaluation & Analysis  
10/97

## Programming



## Maintenance

**Maintenance**  
Randell Iwasaki  
(916) 654-5849

### **Roadside Maintenance**

Doug Boyd  
(916) 654-5784

- Program advisor for roadside maintenance
- Manage graffiti removal
- Manage Adopt-A-Highway Program
- Maintenance program/Landscape Architecture liaison
- Lands & Buildings
- NPDES Compliance (Storm Water)

### **Roadway Maintenance**

Larry Orcutt  
(916) 654-5784

- Pavement Management System
- Pavement Condition Survey
- Program advisor on: Roadbed maintenance; Electrical and traffic guidance maintenance; Roadway rehabilitation; Major damage restoration; Maintenance worker access; and Protective betterments

### **Radio, Engineering & Mtce**

Gary Adams  
(916) 654-3102

- Caltrans Radio, Systems engineering Design
- Radio communications projects/HARs, MW, Radio, FCC Satellite, Facilities Management, DGS Coordination

### **Business Plan & Performance**

Ann Evans  
(916) 654-6911

- Business Planning
- Program Resource Management
- Performance Measures
- Strategic Planning

### **District Liaison**

Sheree Edwards (916) 654-2456  
Mike Evans (916) 654-3570

- Provide technical assistance and special expertise to Districts
- Track District Accomplishment of Maintenance Goals
- Conduct level of Service & Major Maintenance Reviews
- Manage MPYE Contracts

### **Mtce. Equip. & Emergency Ops.**

Dale Ten Broeck  
(916) 654-3102

- HQ Communication Center Operations
- Caltrans Emergency Operations Center
- Caltrans Highway Information Network (CHIN) and Internet
- Maintenance Equipment Training Academy (META)
- Field operations & Safety
- Equipment Management
- Hazardous Material Spills

### **Mgmt. & Monitoring**

David Hori  
(916) 654-3678

- Coordinate statewide staffing plans and organizational development
- Manage all administrative functions for Maintenance Program
- Manage Maintenance Program Payroll and human resources systems changes
- Act as consultant on all Personnel and Labor Relations Issues

### **IMMS Project & Special Studies**

Kris Kuhl  
(916) 654-5789

- Consultant Contract Manager on the IMMS Project
- Special Studies
- Snow removal & storm response



## New Technology and Research Program

**New Technology and  
Research Program**  
John West  
(916) 654-8877

**Research**  
Wes Lum  
(916) 654-9776

- Federally funded State Planning and Research Program, (SP&R), Part 2, Research; program development and management
- National Programs Coordination, TRB, NCHRP, Pooled Funded studies, AASHTO, and university studies within IISTPS and UCTC
- Pavement and other facilities related research including: Environmental work; Geotechnical investigations; Crash testing and Performance Specifications research

**Advanced Highway**  
Hamed Benouar  
(916) 654-9768

- Vehicle Guidance Control & Automated Highway Systems
- Advanced Highway Maintenance and Construction Technology
- PATH Program Management
- National Automated Highway Systems Consortium Activities

**Advanced Transportation  
Management & Planning**  
Pat Conroy  
(916) 654-8220

- Advanced Public Transportation Systems
- Transportation Management Systems
- Traveler information Systems
- Early Deployment Plans
- Field Operational Tests
- Good Movement/Intermodal
- Air/High Speed Ground
- So CA Priority Corridor

**Customer Services**  
Pete Zaniewski  
(916) 654-9873

- Marketing
- Public Information
- Defense Conversion
- Administration of a non-profit organization
- Education and Outreach
- Consensus Building
- ITS AMERICA Liaison

**Management Services**  
Dale Shawhan  
(916) 654-7381

- Contract Mgmt. & Project Tracking
- Resource Mgmt. & Budget Liaison
- Personnel & AA Liaison
- Safety
- Facilities & Building Operations

**Strategic Program  
Planning & Analysis**  
Jay Riley  
(916) 654-7654

- Strategic Plan
- Program Plan
- Business Plan
- Legal & Institutional Issues
- Policy Analysis
- Goods Movement/Intermodal
- Legislation Review/Analysis
- Federal Funding Opportunities

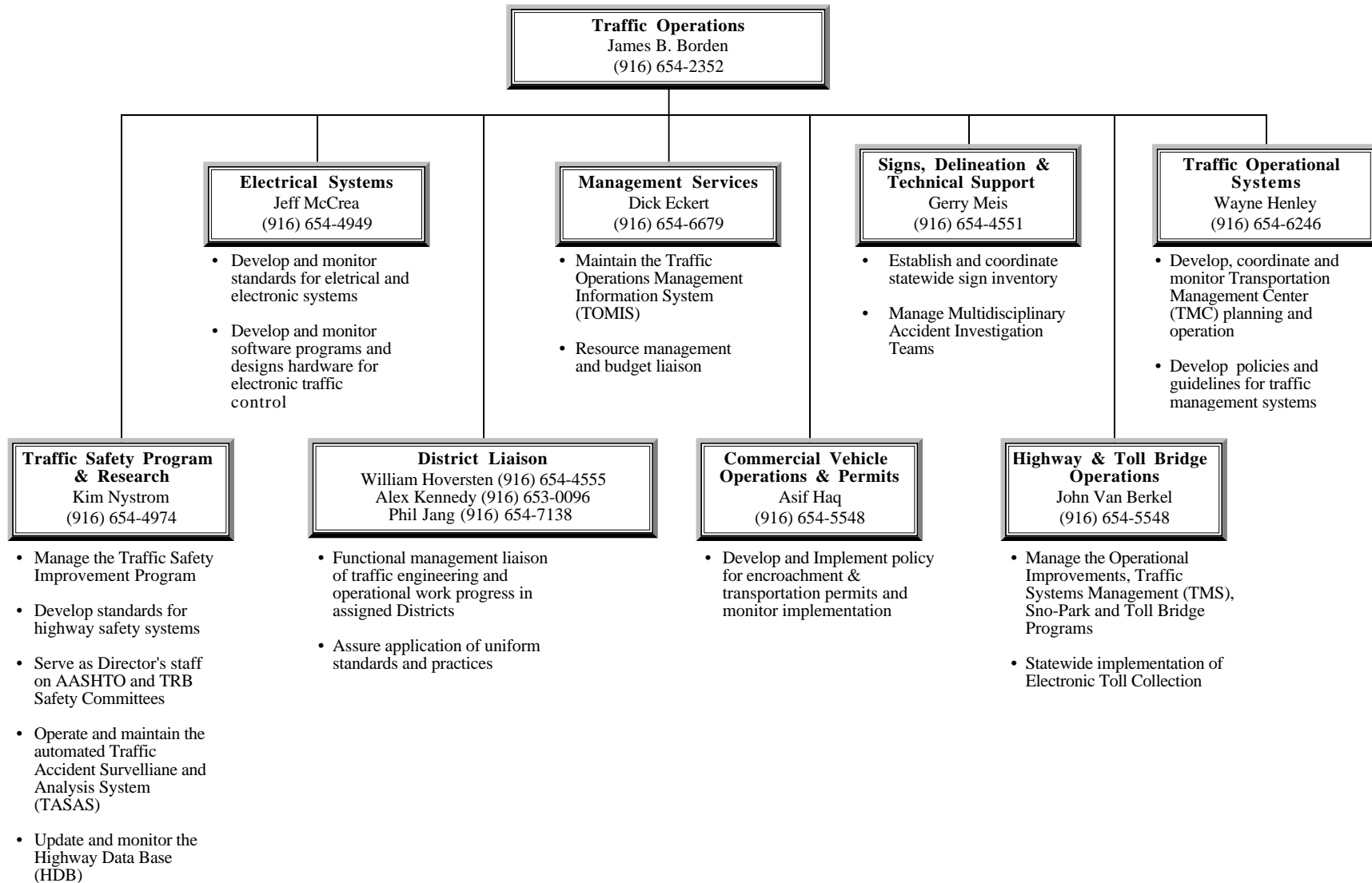
**Systems Interoperability,  
Technology Transfer &**  
Ramez Gerges  
(805) 568-1252

- Electronic System Research (testing, demonstration & deployment support)
- Standards & Protocols
- Systems Architecture
- Systems Engineering & Intergration
- Communication Systems Interoperability
- Computer Systems
- Advanced Vehicle Safety Systems

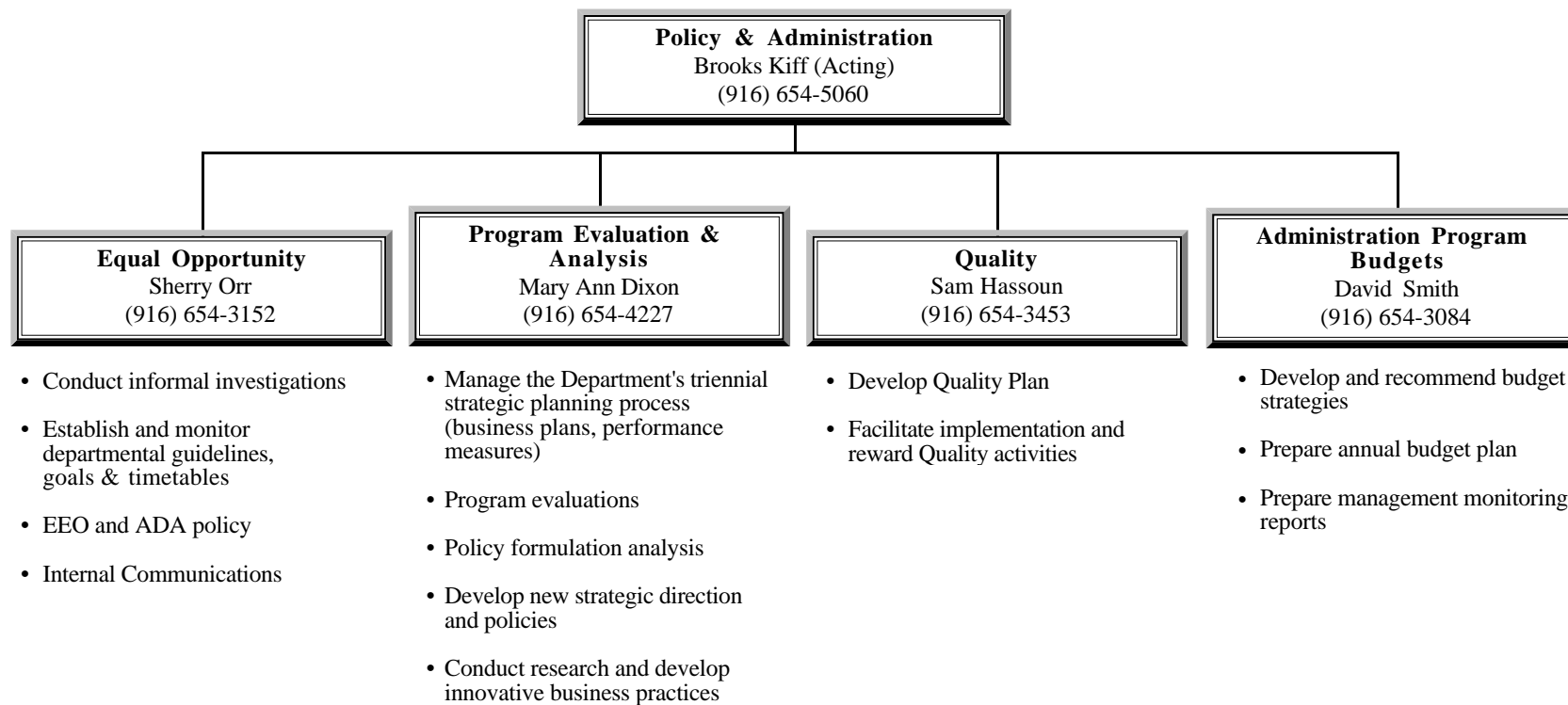
**Automated Highway  
Systems Planning &  
Development**  
Theresa Quinlan  
(916) 654-9873  
(810) 816-3409

- Develop Deployment Plans for automated Highway Systems (AHS) in California
- Management of the National Automated Highway System Consortium (NAHSC) Test and Demonstration

## Traffic Operations



## Policy & Administration



## Aeronautics

**Aeronautics**  
Marlin Beckwith  
(916) 654-5470

### Airports

Elizabeth Eskridge  
(916) 653-9603

- Conduct public use of airport and heliport safety and permit compliance inspections
- Under contract, inspect specified airports and update Federal Aviation Administration (FAA) Master Record safety records
- Assist airport management in complying with State and Federal laws & regulations
- Process airport and heliport permits & maintain inventory of airport data
- Evaluate proposed school sites (near airports for safety and compatibility)
- Inspect helicopter landing sites (near schools) for safety
- Review decisions of utilities to not mark overhead power lines, per appeal procedures

### Aviation Program

Mike Farmer  
(916) 654-5174

- Provide grants and loans to airports for capital improvement projects
- Publish Aeronautics newsletter
- Administer operating and capital budgets
- Analyze and monitor federal and State aviation legislation
- Develop and implement an aviation awareness/education program
- Analyze impact of aviation on State's economy
- Monitor air service development program and assist communities needing air service
- Review & comment on environmental documents affecting airports/heliports
- Support all administrative activities

### Aviation Planning

Nancy Benjamin  
(916) 323-4067

- Develop California Aviation System Plan (CASP) to assess current and future aviation needs & implementation plan
- Participate in development of federal planning policies and develop State aviation planning policies
- Coordinate intermodal planning and regional aviation system planning
- Provide liaison with New Technology Program and other agencies concerning aviation-related research activities
- Resource for aviation statistics
- Facilitate resolution of air quality issues affecting airports and airport users

### Technical Services

Robert Moore  
(916) 654-3775

- Provide engineering assistance to local governments on airport capital improvement projects under the California Aid to Airports Program
- Maintain and update the Airport Pavement Management System (APMS) which identifies needs & estimates capital outlay cost
- Develop statewide Capital Improvement Program (CIP) for aviation needs
- Administer the California Airport Noise regulations to mitigate noise impacts on neighboring communities
- Publish Planning Guidelines for airport land use plans; review & comment on submitted plans
- Provide engineering advice & assistance internally for various programs
- Produce State Aeronautical Chart

## Environmental

**Environmental**  
Brian J. Smith  
(916) 653-7136

### Environmental Management

Bob Giess  
(916) 653-7876

- Manage and update the Environmental Manual
- Develop, maintain and administer program policy and procedure
- Legislative analysis
- Environmental liaison with CTC

### Hazardous Waste Management

Gary Winters  
(916) 653-7466

- Administer the Hazardous Materials Management Program and Leaking Underground Tank Program; develop program policy and procedure
- Develop and administer SHOPP Program for non-project hazardous waste investigations and remediation
- Conduct specialized hazardous waste investigations
- Develop and administer the statewide contracts for hazardous waste investigations and statewide A&E contracts for hazardous waste remediation design

### Cultural Studies

Barbara McDonnell  
(916) 653-7946

- Prepare archaeological, architectural history, and community impact and studies
- Develop and maintain Cultural Resources and Socioeconomic Volumes of the Environmental Handbook
- Provide Statewide Native American Coordination
- Provide expertise in the management of historic properties

### Environmental Engineering

Steve Borroum  
(916) 653-7396

- Administer the federally mandated contracts for air quality, noise abatement, water quality and energy studies programs
- Manage environmental portion of the State Planning and Research Program

### Biology and Technical Assistance

Glen Rosander  
(916) 653-7236

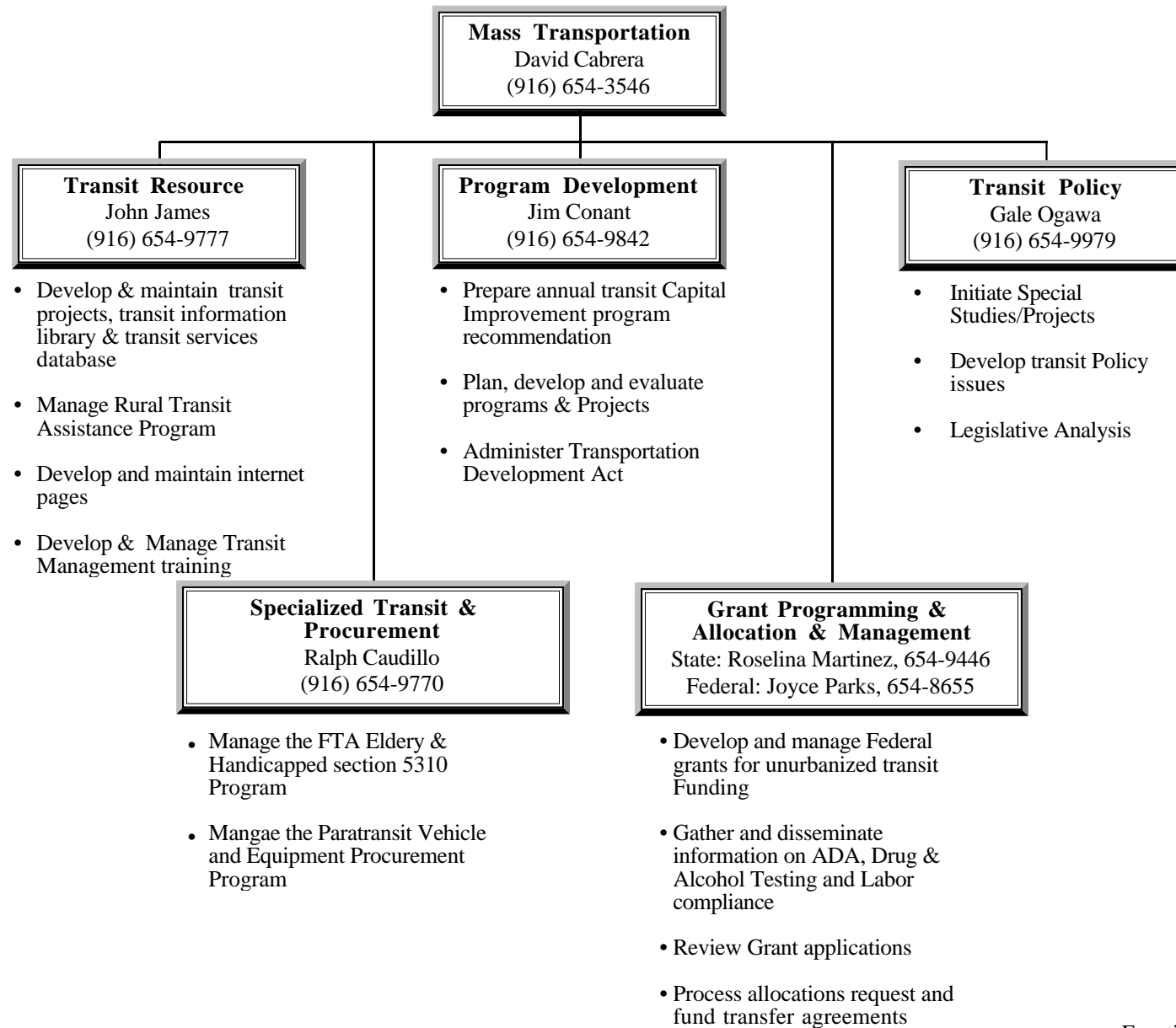
- Administer regional "Biological Pools"
- Develop and maintain Biological Volume of the Environmental Handbook
- Prepare biological studies and assessments

### Environmental Program Administration

Susan Wells  
(916) 653-7037

- Resource Manager for Program
- Administer Program personnel matters

## Mass Transportation



## Transportation Planning

**Transportation  
Planning**  
Joan Sollenberger  
(916) 653-1818

**Goods Movement & Economics**  
Richard Nordahl (916) 653-0426  
Bill Felts (916) 653-0507

- Goods movement strategy and policy and analysis
- Goods movement system facilities studies
- Goods movement planning tools development and trends reporting
- Partnership development-support of The Statewide Intermodal Goods Movement Advisory Committee,
- Economic and financial impact analysis and research

**Advanced System Planning**  
Patricia Weston  
(916) 653-1551

- Statewide system planning
- Intergovernmental review/CEQA
- Intermodal Transportation Management System
- Computer Support

**State & Regional Planning**  
Tremain Downey  
(916) 653-3362

- Regional plan guidance and coordination
- California Transportation Plan
- State and Regional Planning policy
- Transportation planning funds

**Corporate Program Management  
and Support**  
Olin Woods  
(916) 653-8957

- Corporate Program Management
- Planning Program Support
- District liaison for Planning Program
- State planning and Research Program Management
- 40 Program Budget projections and expenditures monitoring
- Core Business Plans
- Planning Staff Development

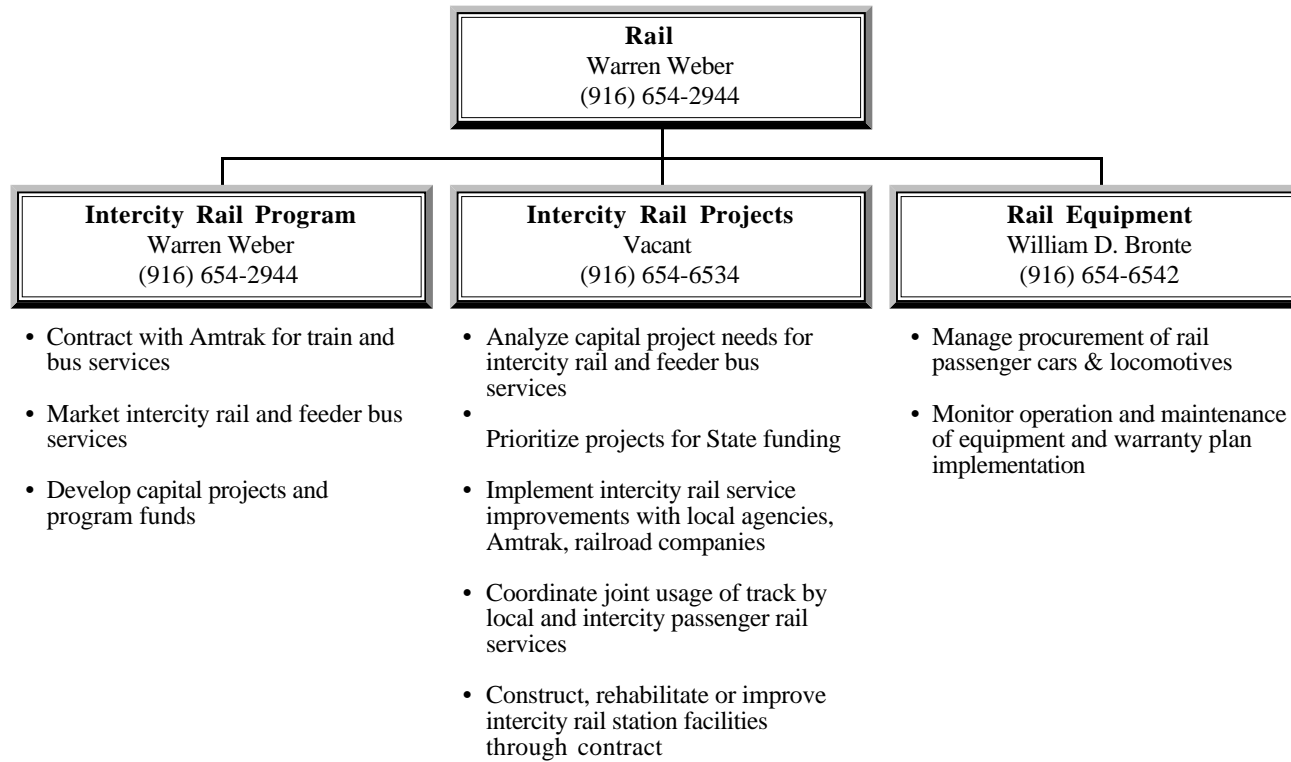
**Transportation Economics**  
Kazem Attaran  
(916) 653-0709

- Project life cycles benefit /cost analysis
- Transportation funding/financing
- Economic impact assessment and analysis
- State and national economic research

**Transportation Policy Analysis**  
Reza Navai  
(916) 653-3424

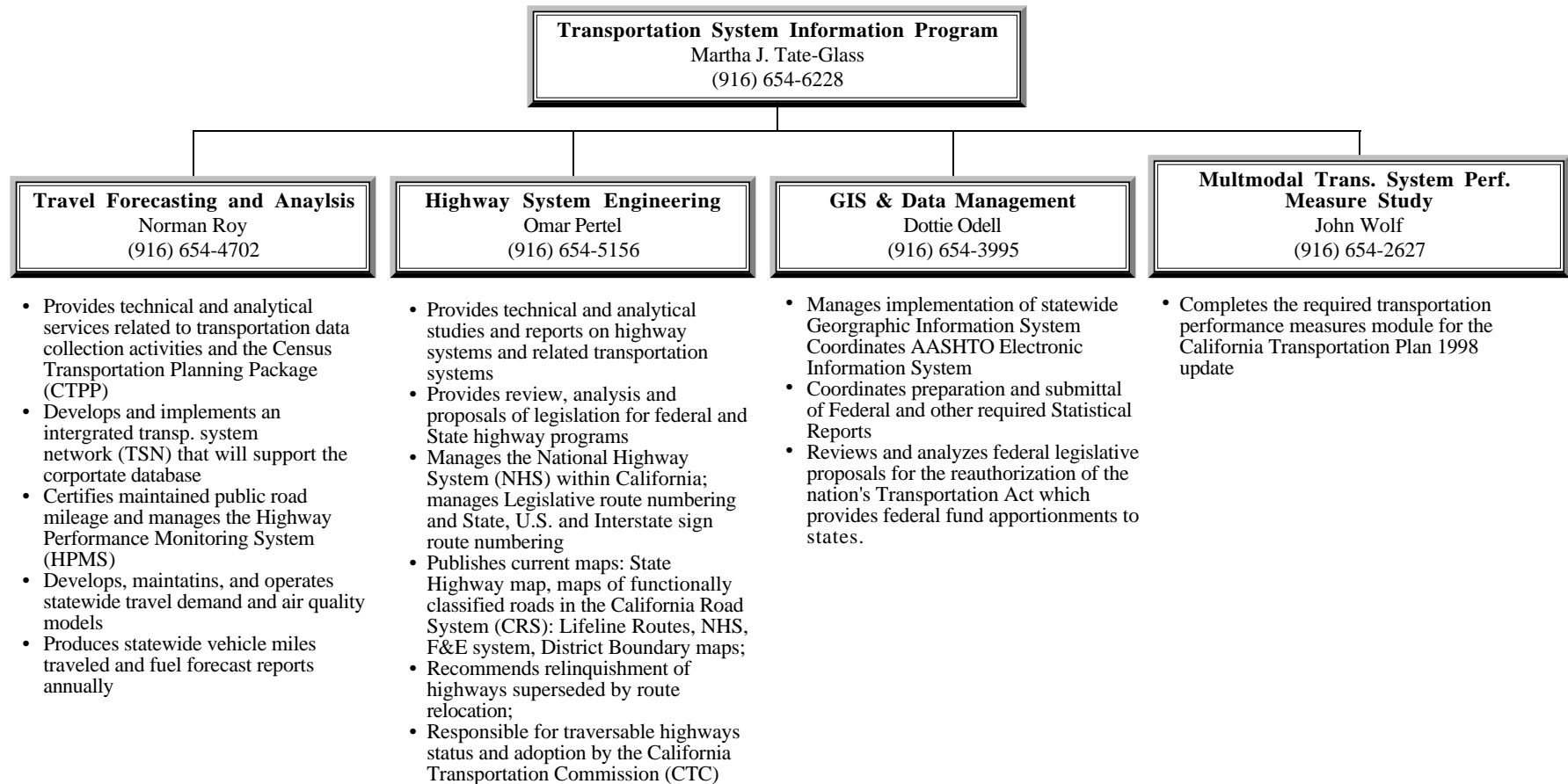
- Transportation policy analysis, evaluation, and research
- Transportation financing, pricing, and market based measures
- Transportation energy alternative fuels, and advanced technology
- Major metropolitan transportation investment studies (MIS)
- State and national transportation/Land use planning research

## Rail

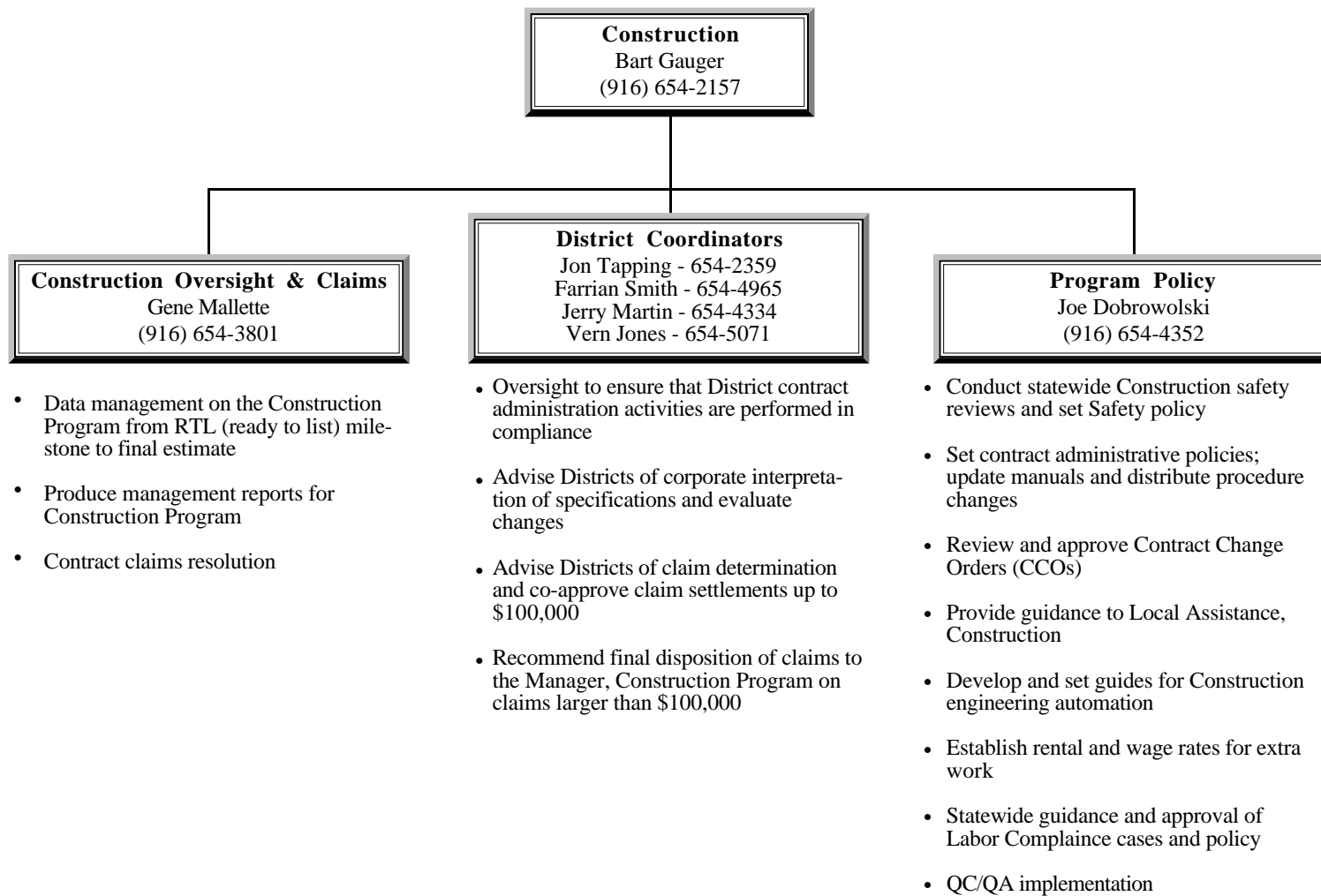




## Transportation System Information Program



## Construction



## Project Management

### Project Management

Jack Boda  
(916) 654-2494

### Project Management Manuals

Pete Doljanin  
(916) 654-2468

- Write/edit section 1 of PM Manual and subsidiary documents
- Coordinate policy/procedures input to PM Manual
- Publish and distribute PM Manual (Internet and Hard copy)
- Develop and publish manual updates to include new policies and procedures

### Process Mgmt., Process Improvement

Jeff Funk  
(916) 653-3718

- Develop and improve procedures for project management continuous improvement
- Coordinate Program's communications network for addressing project management issues in districts/service center through: single focal point (SFP) forum  
Statewide Project Management Improvement Team (SPMIT)
- Provide support to resolve A & E procurement and contract issues

### Program Resource & Mgmt Support

Ileen Jellison  
(916) 654-2227

- Develop and monitor Capital Outlay Support and Local Assistance Allocations- statewide
- Monitor PYs and operating expense Liaison for Personnel, exams, training and safety
- Maintain Director's tracking Report for Contracts

### Program Mgmt. Support

Terry Murphy (Acting)  
(916) 654-3865

- Seismic Retrofit Program Manager  
Monitor & Report on the delivery of
- Programmed Projects (STIP, SHOPP, TSM)  
Report on capital performance measures
- Coordinate resolution of project delivery issues

### Project Mgmt Systems Implementation

Ross Chittenden  
(916) 654-2395

- Develop and implement program/project management information systems and tools
- Develop methods and procedures to implement project management processes in existing and emerging project management information systems  
Provide end-user, system support and training for XPM, Project Management Data Warehouse, Project Schedule and Control System and future project management information systems.

### Project Workload & Data Mgmt

Nigel Blampied  
(916) 654-5395

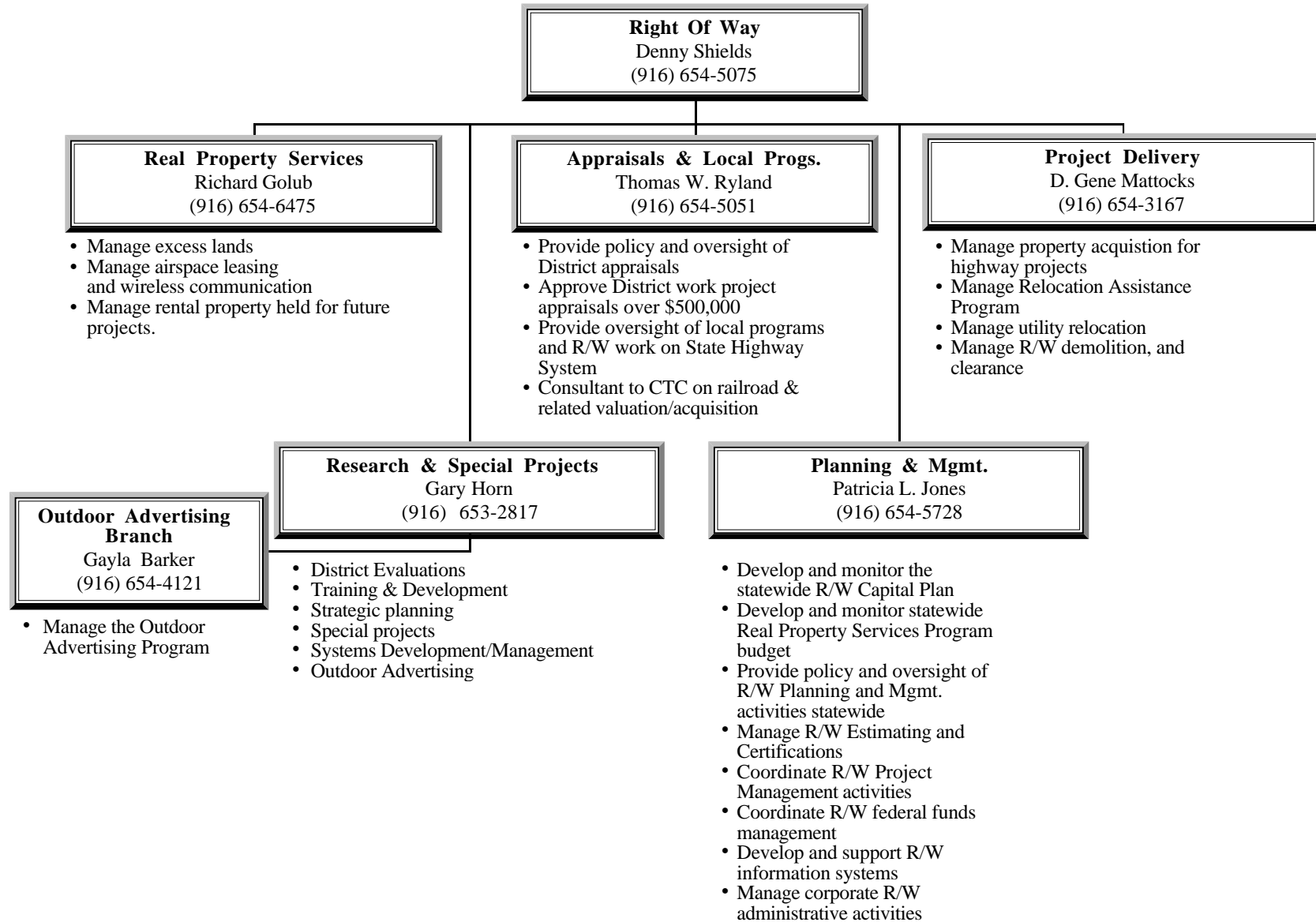
- Develop capital outlay (COS) workload estimates for current and future years statewide
- Manage project data management and provide COS reports
- Provide guidance to Department on project data, capital support cost and transition of workload development to performance based budgeting

### Project Cost Analysis & Statistics

Gregg Magaziner  
(916) 654-2942

- Report on Capital Outlay Support (COS) performance measures
- Maintain statewide COS workload Breakdown Structure (WBS), Resource Breakdown Structure (RBS) and Workload Estimating Norms (WEN) formulas, timelines and workload distributions
- Develop and provide charging practice and project cost management training
- Maintain/update the Engineering Cost Reporting (ECR) system and provide a full range of statistical/analytical reports to district and headquarters management (including the tracking of cost when projects are split or combined)

## Right of Way



## Design and Local Programs

**Design & Local Programs**  
 Bob Buckley (916) 654-3858  
 Alan Glenn (916) 653-1776

**CTC Hwy  
 Appearances, Hwy  
 Encroachment & Resource  
 Conservation**  
 Terry Abbott  
 (916) 653-0253

- Promote Resource Conservation
- Manage the Encroachment Permit execution process
- Present Resolution of Necessity to CTC
- Manage the FHWA Technology Application Program

**State Highway  
 Drainage Design**  
 Glenn DeCou  
 (916) 653-1302

- Develop/Maintain drainage design standards, policies & procedures
- Provide Technical assistance to designers on unique or unusual drainage design issue

**Local Programs,  
 Procedures  
 Development**  
 John Garlock  
 (916) 653-3840

- Develop/update procedures for Administering Local Assistance and Special Funded projects
- Manage the process review function for Local Assistance and Special Funded projects

**Local Programs,  
 Program Mgmt.**  
 Jim Smith  
 (916) 653-3581

- Develop/issue project eligibility guidelines for all local assistance programs
- Manage fund balance in local assistance programs and monitor project delivery status of local agency projects

**State Geometric  
 Design Standards**  
 Jerry Champa  
 (916) 653-0725

- Establish Department's design standards, policies, procedures and guidelines for highway facilities and bikeways
- Maintain the Highway Design Manual and Historical Design Standards as liaison to the Legal Program
- Provide technical assistance training and expertise to Districts in the geometric design of projects
- Manage statewide metric conversion effort
- Serve as Department's representative for AASHTO Task Force on Geometric Design

**State Landscape  
 Architecture**  
 Gary Bush  
 (916) 654-4817

- Manage the New Highway Planting & Restoration, Roadside Rest, Transportation Enhancement Activities, Environmental Enhancement & Mitigation and Scenic Highway Programs

**State Pavement  
 Structural Section  
 Design**  
 Kevin Herritt  
 (916) 653-3170

- Promote statewide consistency in pavement structural section project development and design
- Develop/maintain pavement structural action design and rehabilitation standards, policies and procedures
- Advisor to Accelerated Pavement Testing Program (CAL/APT)

**Local Programs,  
 Project Implementation**  
 Herb Reinl  
 (916) 653-3760

- Interpret/approve exceptions to procedures for administering Local Assistance projects
- Develop/process funding agreements with local agencies and FHWA on all local assistance federal aid projects except the railroad grade crossing safety program
- Develop/Process funding agreements with local agencies for State/local Transportation Partnership Program, Traffic systems Management and flexible congestion relief projects

**Local Programs  
 Seismic Retrofit**  
 Jack Dye  
 (916) 654-4101

- Manage the Local Programs Seismic Retrofit

**State Noise Abatement  
 & Accessibility Design  
 Stds**  
 Vacant  
 (916) 653-6026

- Develop/Maintain design standards for Noise Abatement Facilities
- Serve as liaison with staff in Dept. and other agencies
- Develop/monitor Forest Hwy Improvement Program and Federal Demonstration Projects
- Serve as liaison for Public Lands Hwys and Federal Demonstration Projects

**State Prof. Engr.  
 Development &  
 Training**  
 Vacant  
 (916) 653-0676

- Manage CTAP and LTAP programs
- Develop, maintain curriculum and administer Prof. Eng. (PE) Academy Oversight and Proj. Mgmt. Academies
- Liaison with Board of Registration and professional committees
- Develop/maintain licensing requirements for engineers/land surveyors, geologists, etc. in concert with Board of Registration

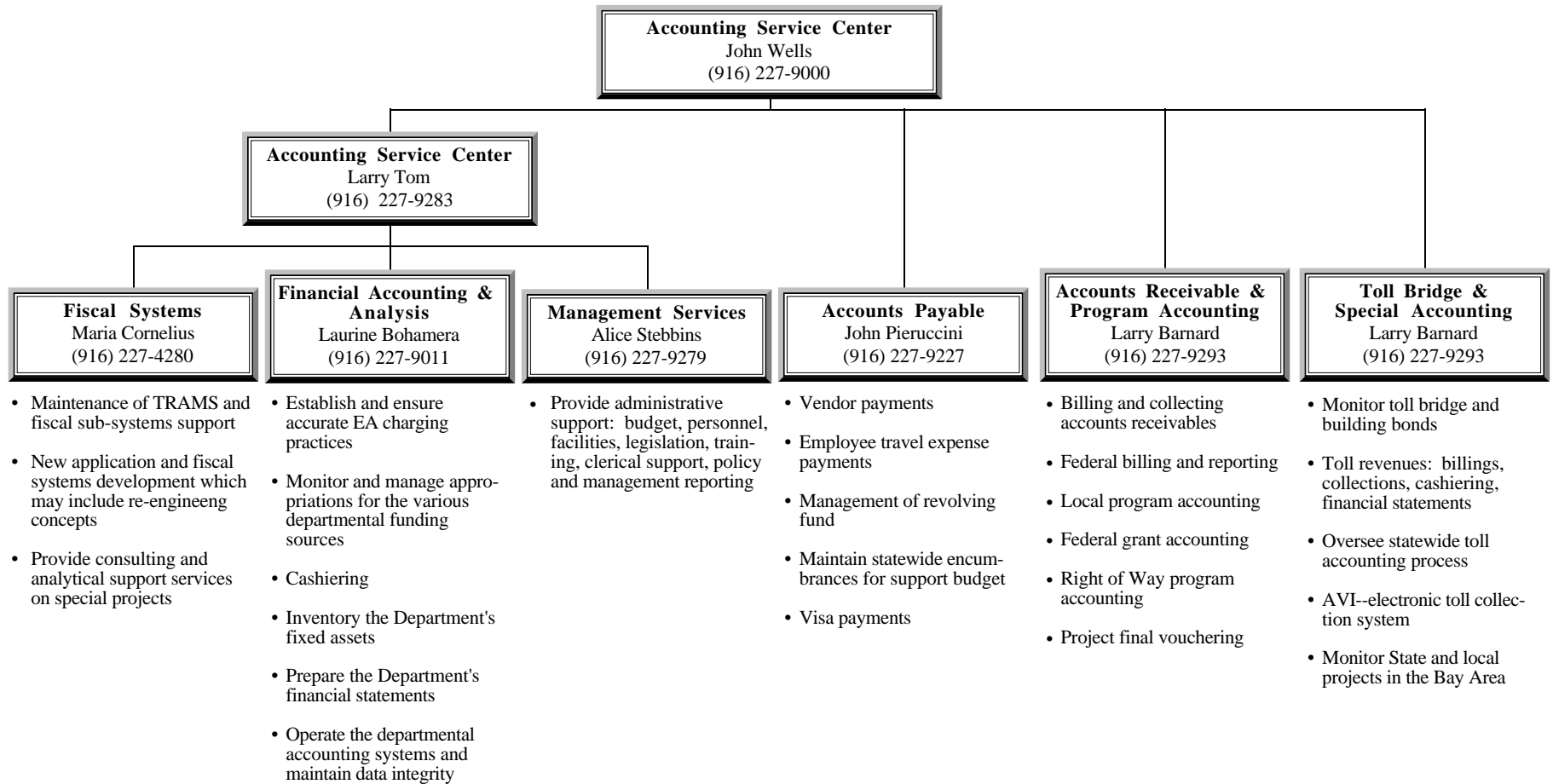
**State Project  
 Development  
 Procedures & Quality  
 Improvement**  
 Ray Weiss  
 (916) 653-5876

- Maintain manuals for cooperative agreements and project development procedures & approve Freeway Mgmts
- Develop/maintain policy & procedures for projects development process
- Maintain Liaison with Districts & Develop reports on route matters to CTC
- Develop/coordinate the Dept's Value Analysis Program

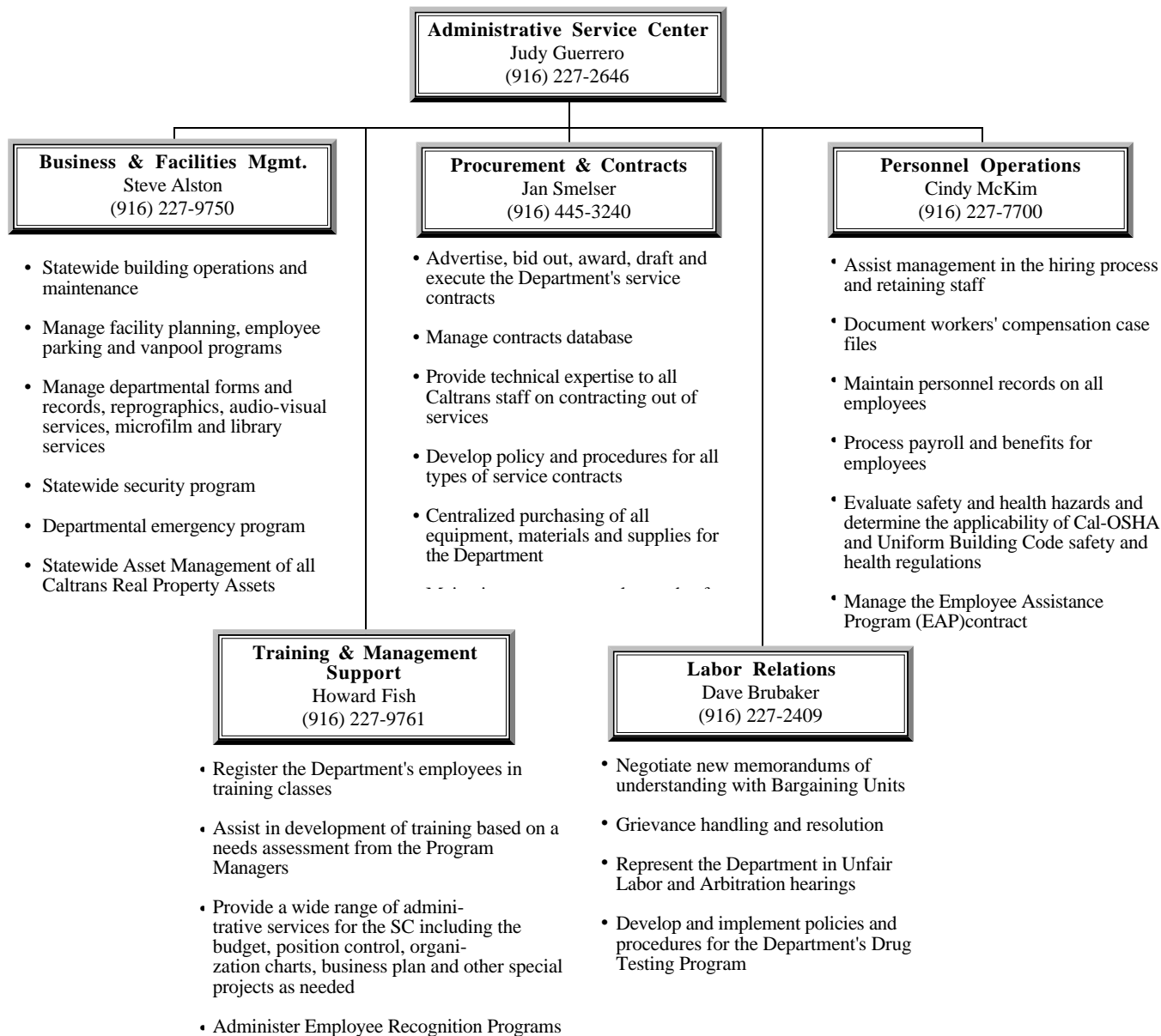
**District Coordinators**  
 Woody Woodruff- 653-5917  
 Tim Craggs- 653-1027  
 Ron Nelson- 653-3866  
 Mike Thomas- 653-5220  
 Daniel McElhinney- 653-3420

- Provide close communication between Headquarters and the District to facilitate the project development process

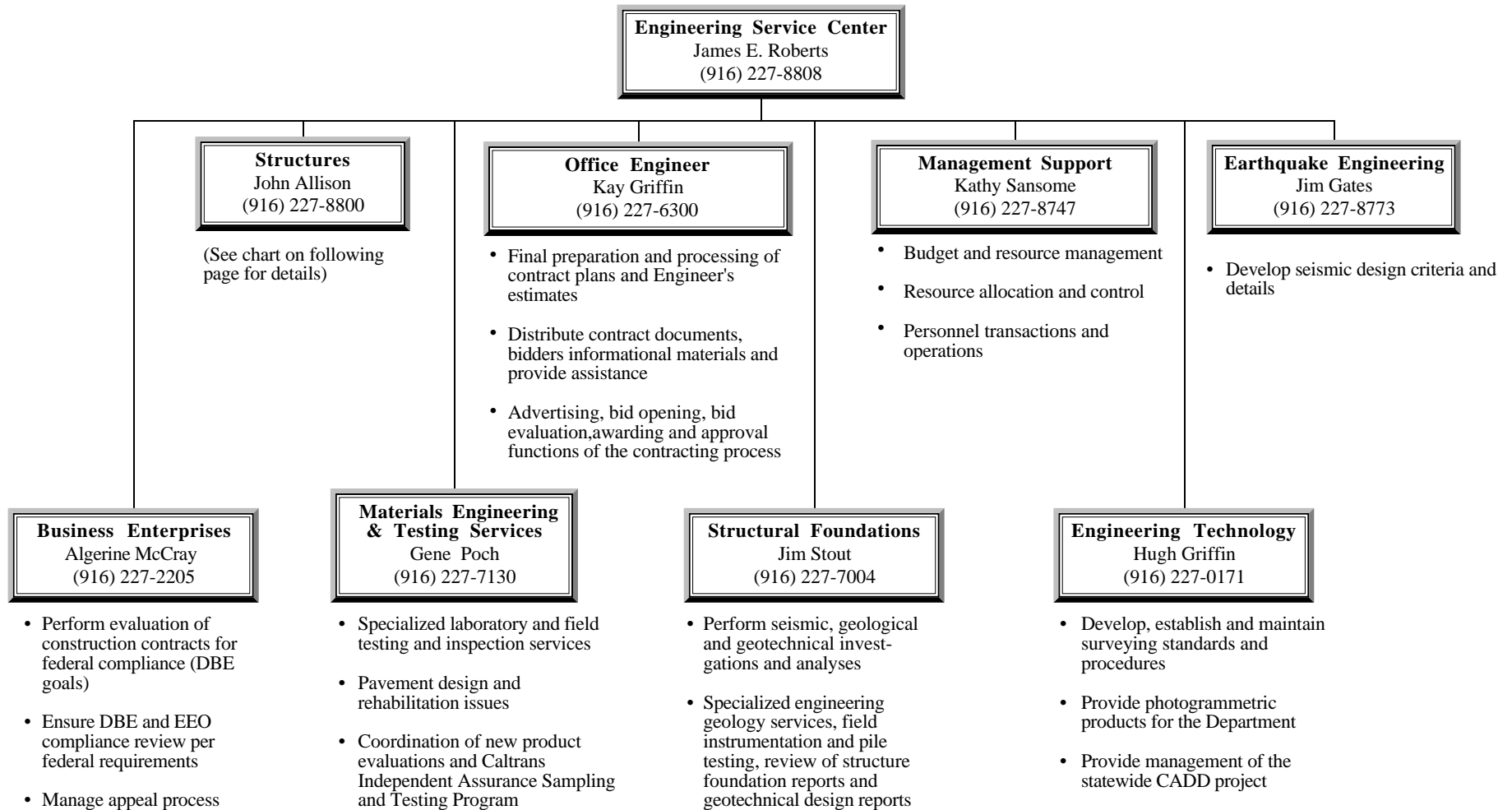
## Accounting Service Center



## Administrative Service Center

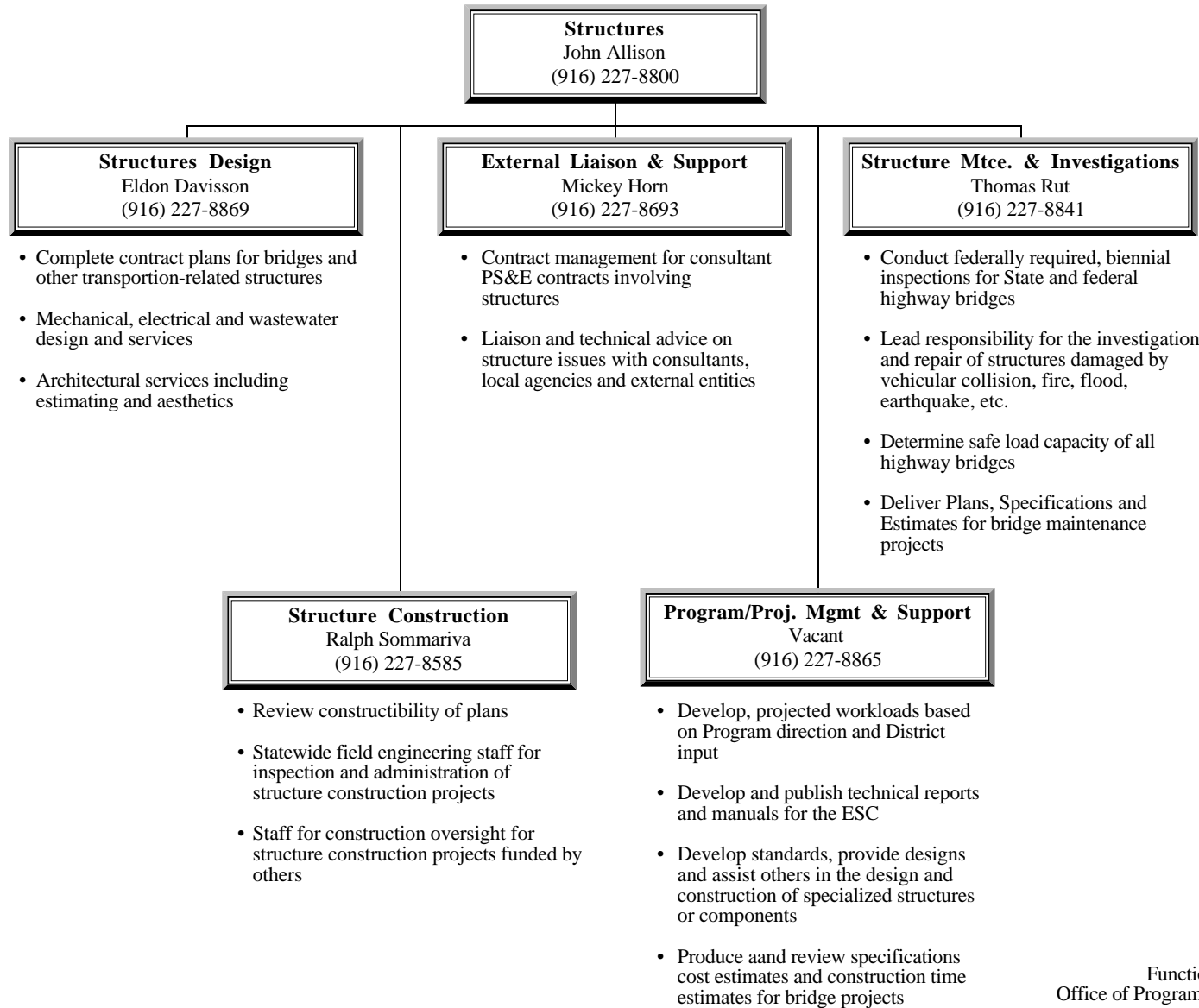


## Engineering Service Center



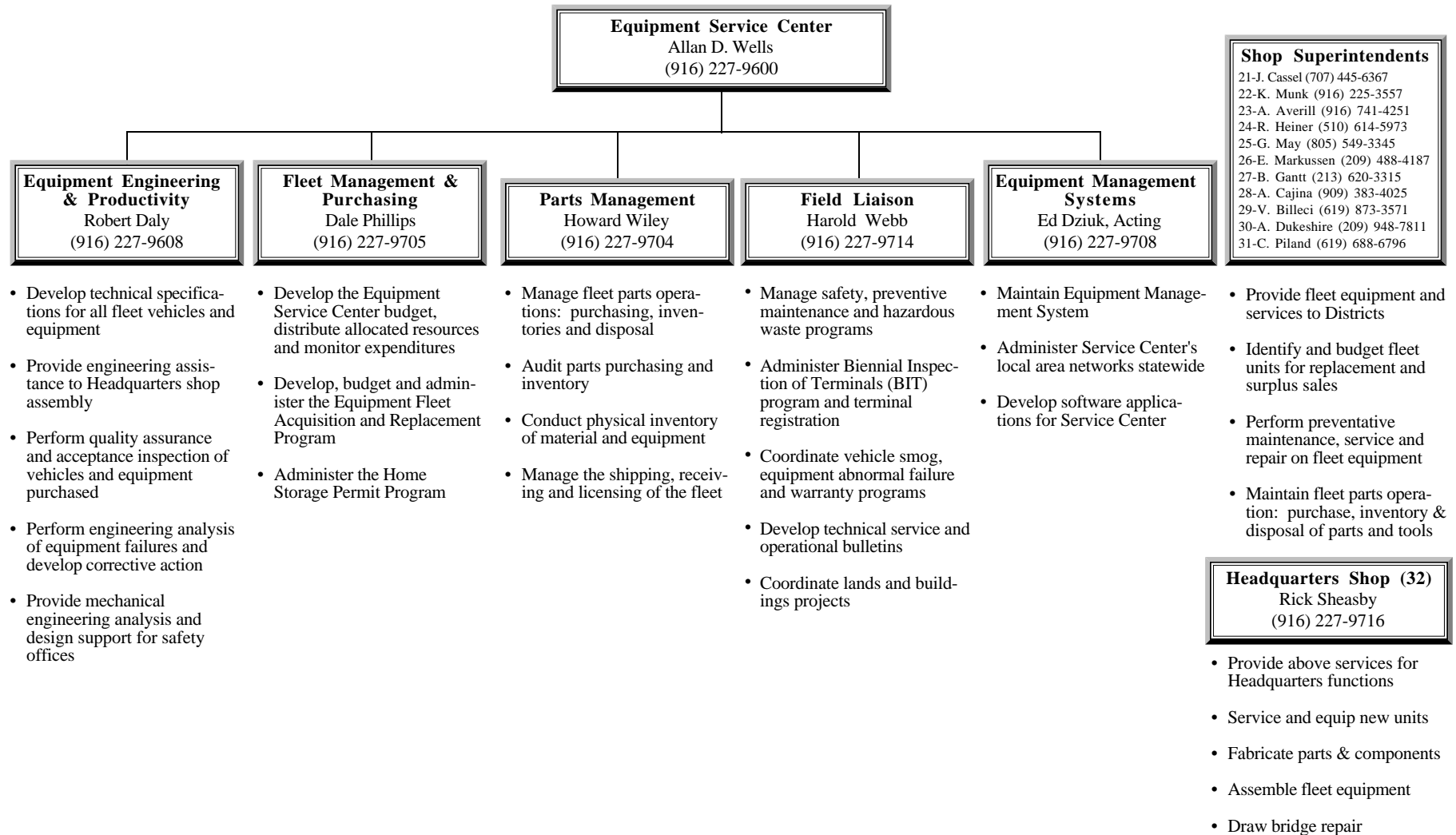


## Engineering Service Center- Structures



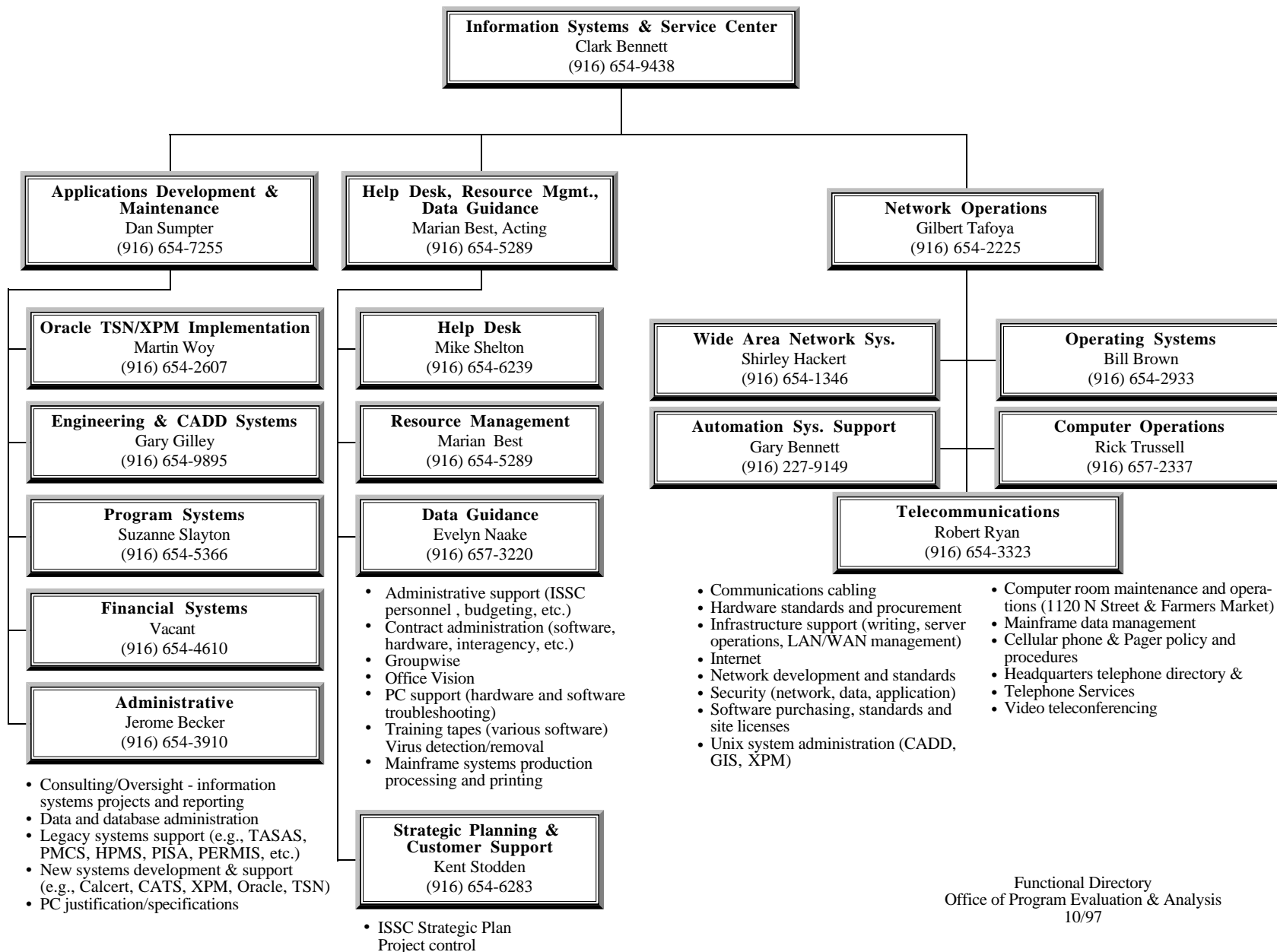
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## Equipment Service Center



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## Information Systems & Service Center



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## Legal Service Center

**Legal Service Center**  
William McMillan  
(916) 654-4583

**Los Angeles**  
**Sacramento**  
**San Diego**  
**San Francisco**

David Simmes (213) 955-5000  
Breland Gowan (916) 654-5169  
Jeff Joseph (619) 654-2412  
Dan Murphy (415) 982-3130

**Investigations**  
Fred Garrison  
(916) 654-2630

**Administration**  
Martin F. Cromwell  
(916) 654-2630

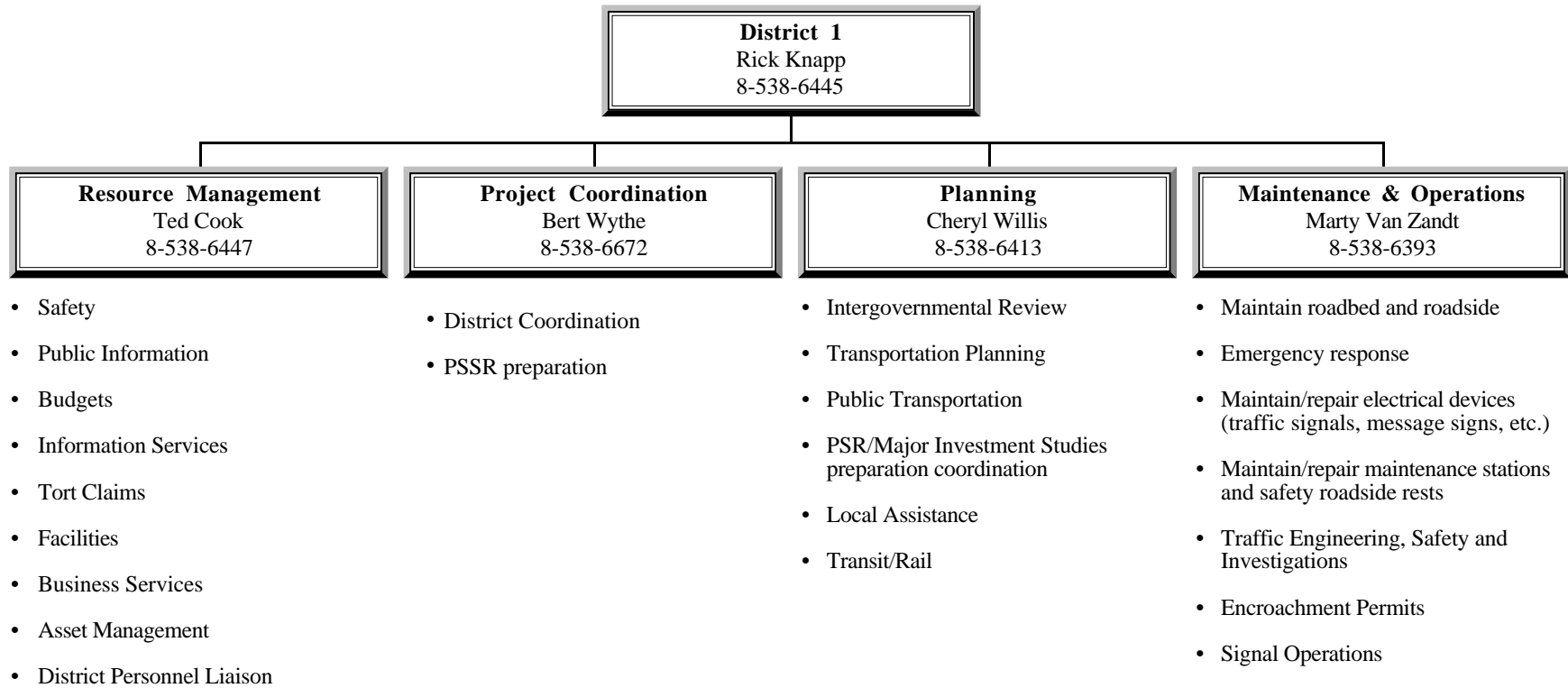
- Public Liability Law:
  - General Tort Legal Assistance
  - Tort Litigation
  - Motor Vehicle Liability Litigation
  - Board of Control/Potential Tort Claims
  - Damage Recovery/Admiralty/OSHA
  - Small Claims
- Real Property Law:
  - General Property Management Assistance
  - Eminent Domain
  - Inverse Condemnation
  - Unlawful Detainer/Rent Collection
  - General Right of Way Assistance
  - Outdoor Advertising
  - Airspace Leasing
  - Encroachment Permits
- Transportation Law
  - General Transportation Assistance
  - Aeronautics
  - Rail
  - New Technology
  - Transportation Permits
  - Maintenance
  - Mass Transportation

- Contract Law:
  - General Contract Assistance
  - Office Engineer Assistance
  - Contract Claims Review
  - Labor Compliance/Civil Rights/DBE
  - Stop Notices
  - Contract Litigation/Arbitration
- Environmental Law:
  - General Environmental Assistance
  - Environmental Litigation
  - Hazardous Waste
- Miscellaneous Legal Services
  - Law Development
  - Business, Transportation and Housing Office of the General Counsel Work for Others
  - California Transportation & Housing

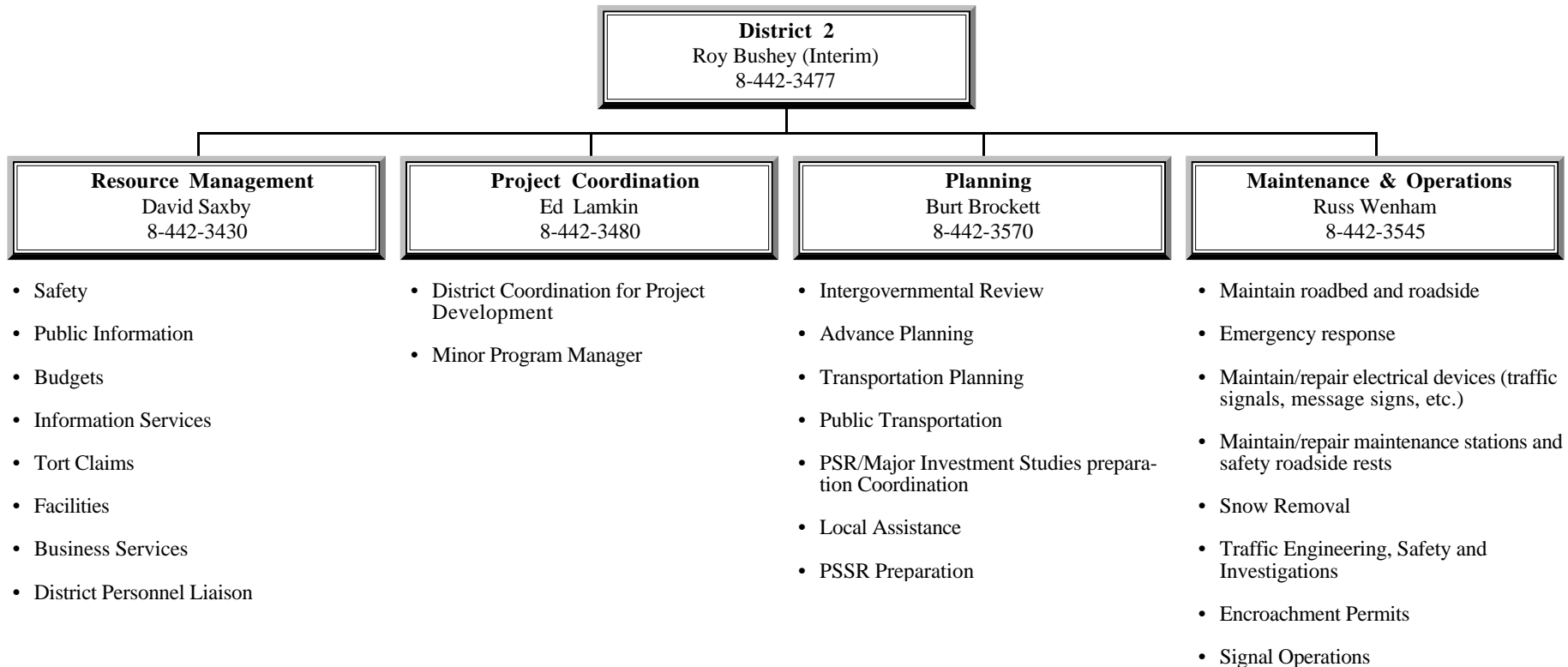
- Coordinate training and equipment needs for tort litigation investigations
- Respond to the public's requests under the Public Records Act (traffic studies, cases, aerial photos, etc.)

- Budget, Personnel, Facilities, Equipment
- Expert Witness Contracts
- Board of Control Liaison
- Claims Offices
- Law Libraries
- Legal Support

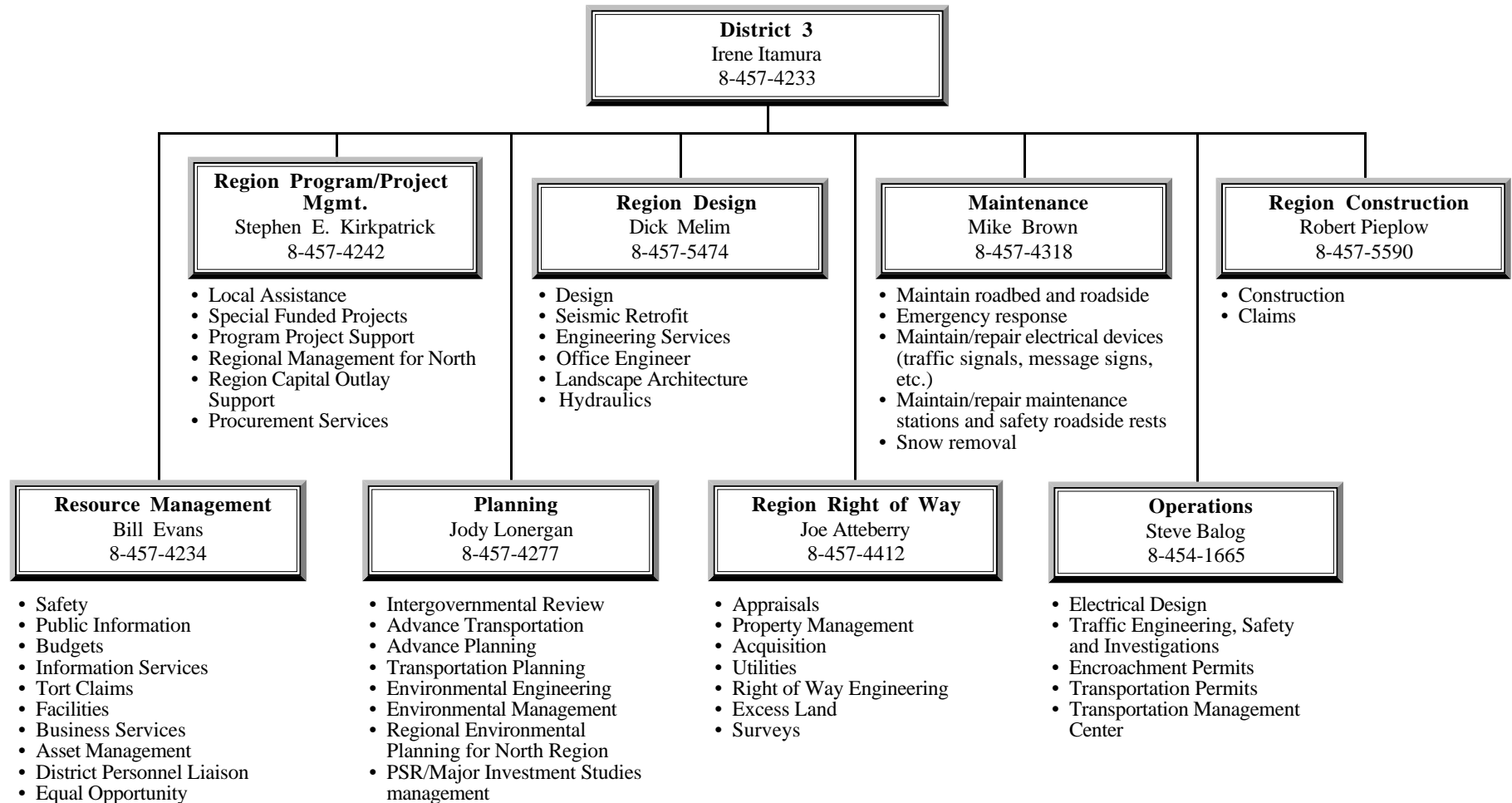
## District 1 - Eureka



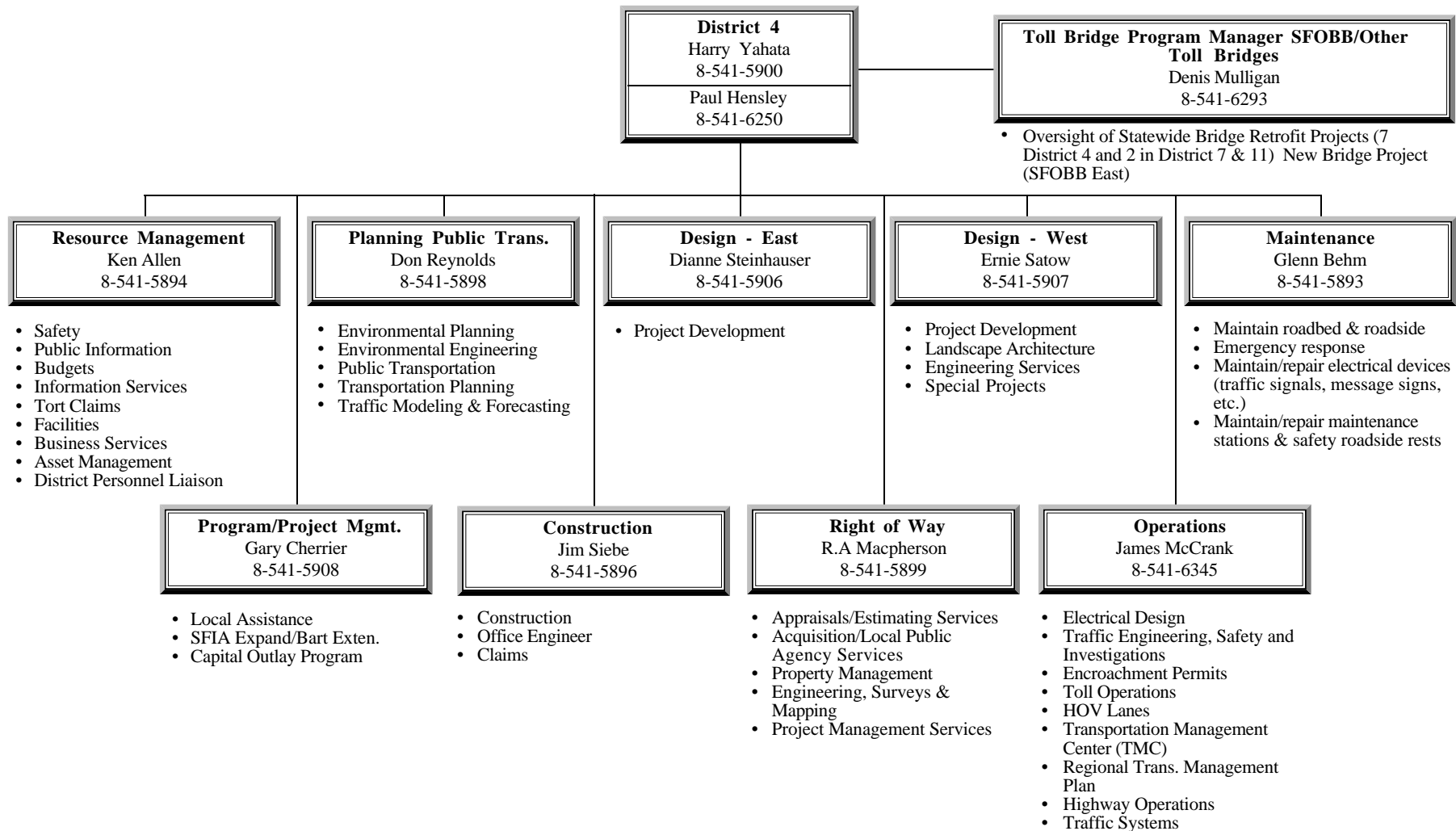
## District 2 - Redding



## District 3 - Marysville - Northern Region

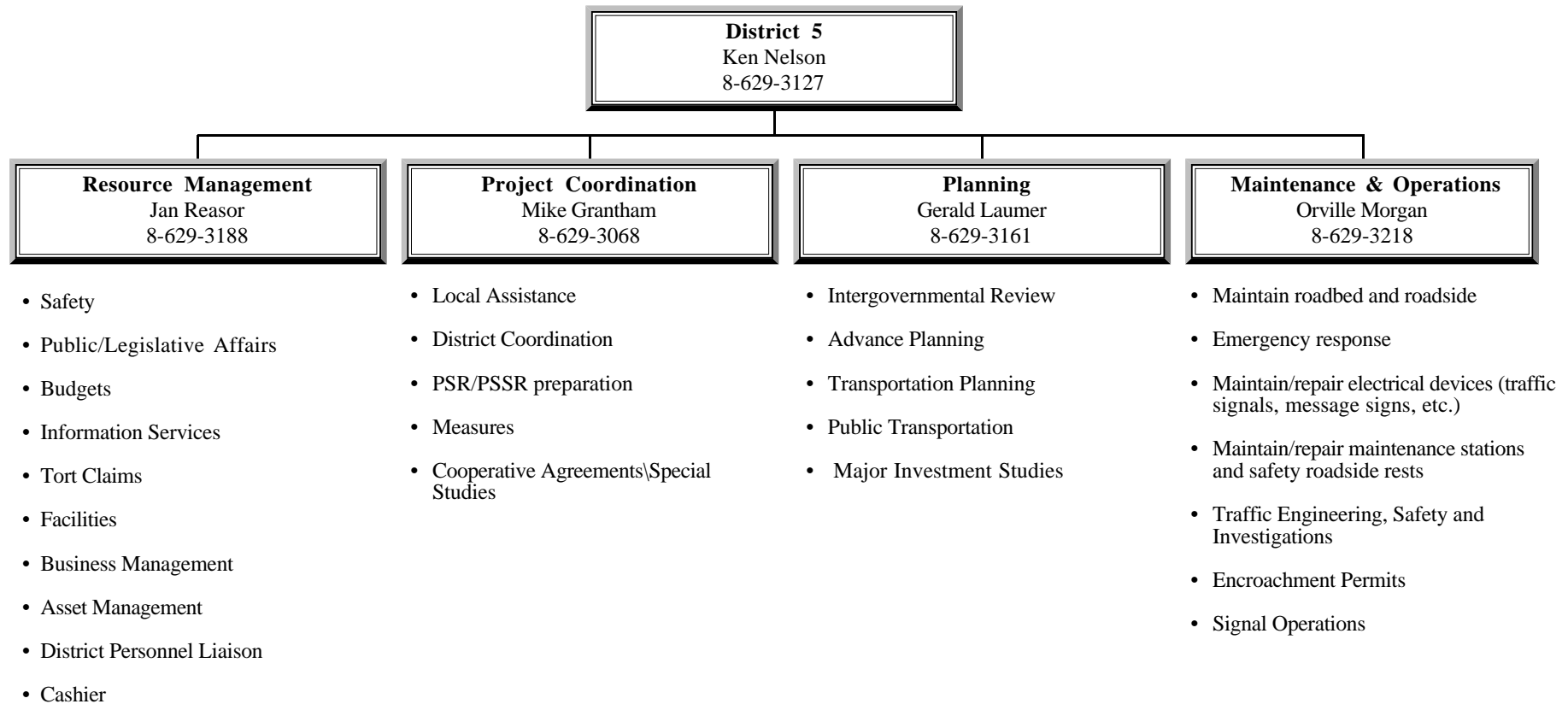


## District 4 - Oakland





## District 5 - San Luis Obispo



## District 6 - Fresno - Central Region

**District 6**  
Bart Bohn  
8-422-4057

**Region Program/Project Mgmt.**  
J. Mike Leonardo  
8-422-4087

- Local Assistance
- Special Funded Projects
- Project Managers
- Program Project Support
- Regional Management for Districts 5, 6, 9 & 10 Capital Outlay Support

**Region Project Development**  
Robert Waddington  
8-421-6897

- Design
- Seismic Retrofit
- Engineering Services:
  - Surveys
  - Right of Way Engineering
  - Traffic Design
  - Materials Lab
  - Office Engineer

**Maintenance & Operations**  
Mark Der Matoian  
8-422-4144

- Maintain roadbed & roadside
- Emergency response
- Maintain/repair electrical devices (traffic signals, message signs, etc.)
- Maintain/repair maintenance stations & safety roadside rests
- Electrical design
- Traffic Engineering, Safety & Investigations
- Encroachment Permits

**Resource Management**  
Larry Barnes  
8-422-4060

- Safety
- Public Information
- Budgets
- Information Services
- Tort Claims
- Facilities
- Business Services
- Asset Management
- District Personnel Liaison
- Equal Opportunity

**Region Planning**  
Jay E. Norvell  
8-422-4150

- Intergovernmental Review
- Advance Transportation
- Advance Planning
- Transportation Planning
- Environmental Engineering
- Environmental Management
- Regional Environmental Planning for Districts 5, 6, 9 & 10
- PSR/Major Investment Studies Management

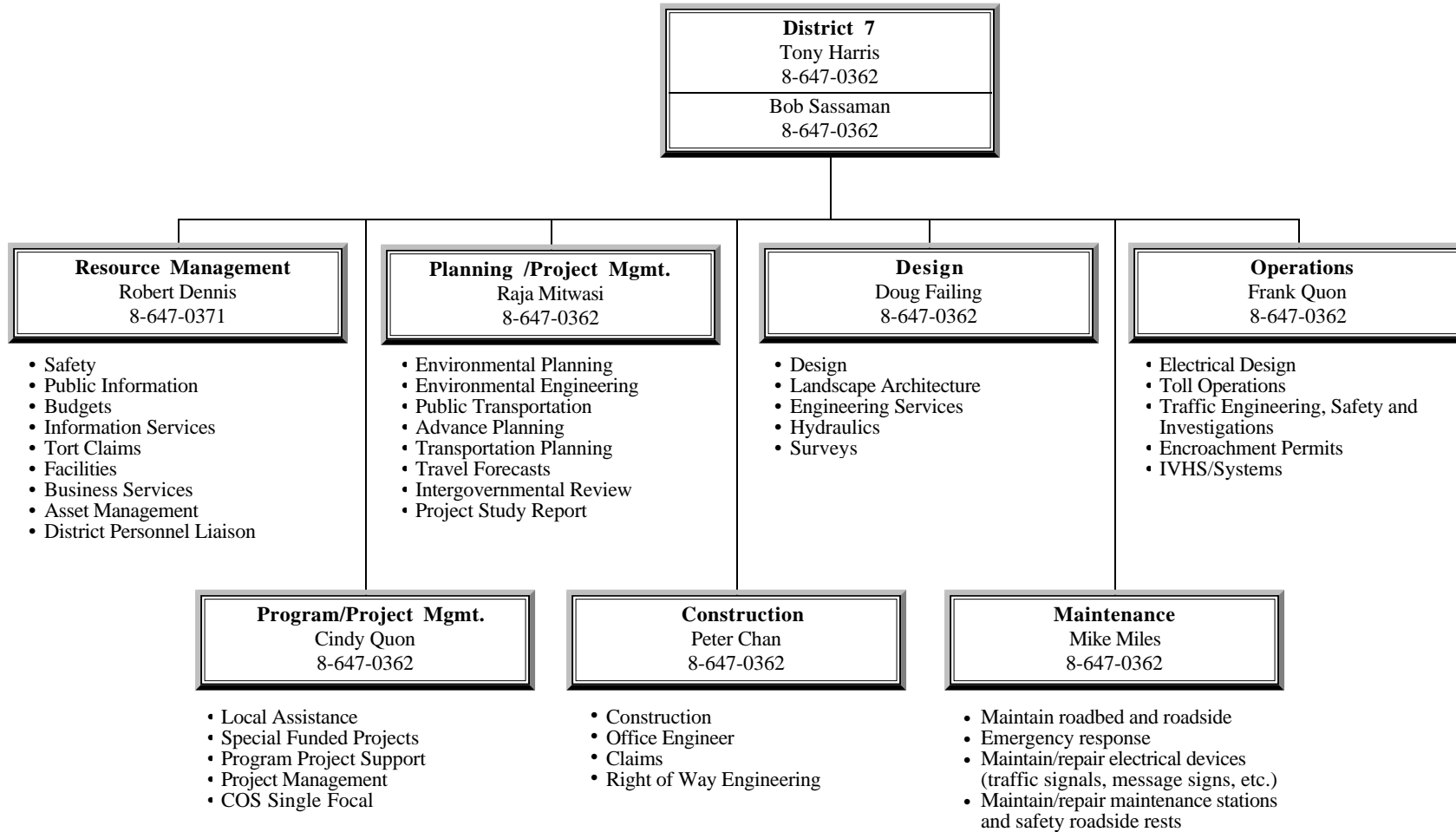
**Region Right of Way**  
Cherie Sivell  
8-421-6896

- Appraisals
- Property management
- Acquisition
- Utilities
- Excess Land

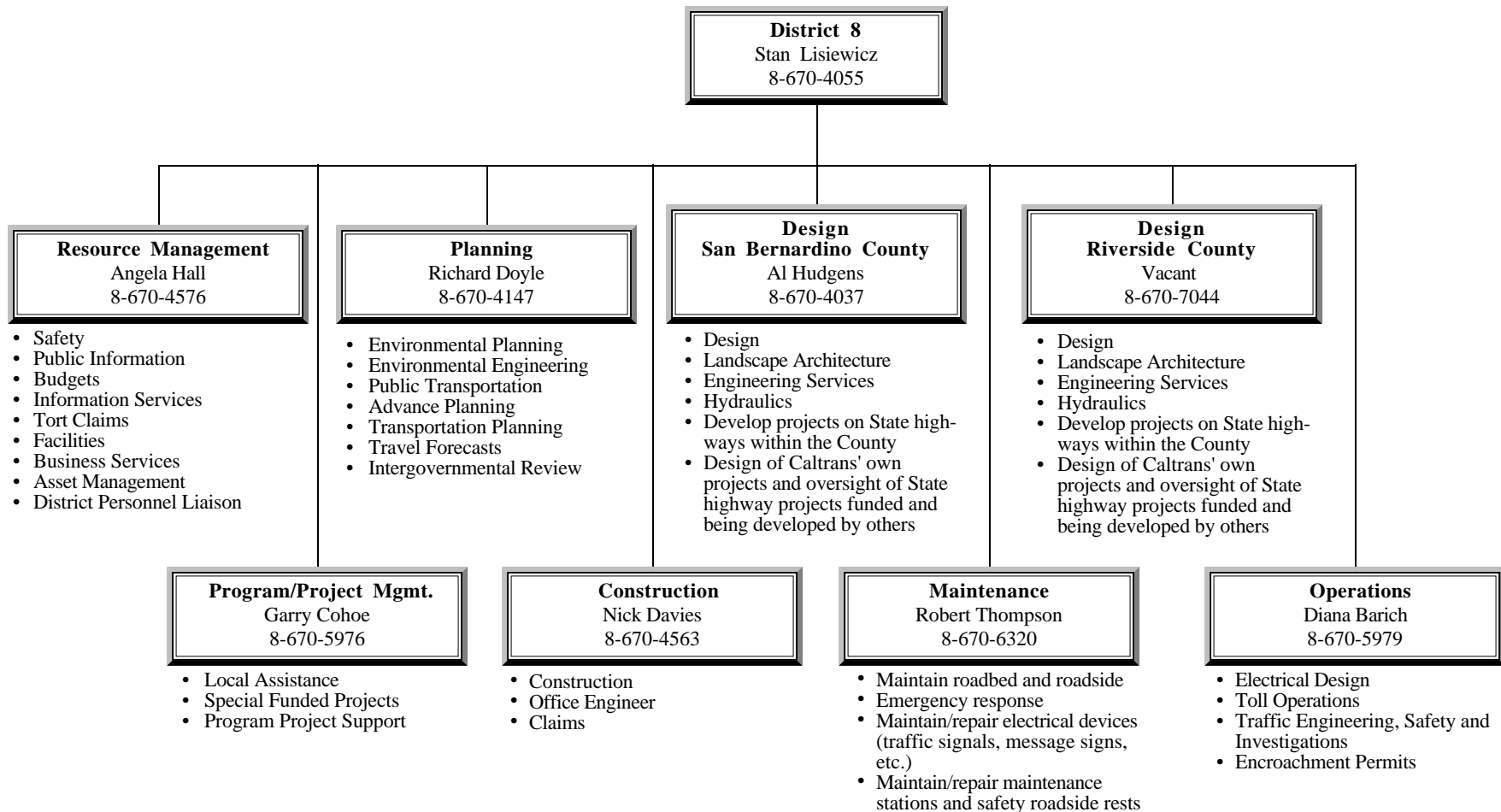
**Region Construction**  
Heigo Orav  
8-421-6895

- Construction
- Office Engineer
- Claims

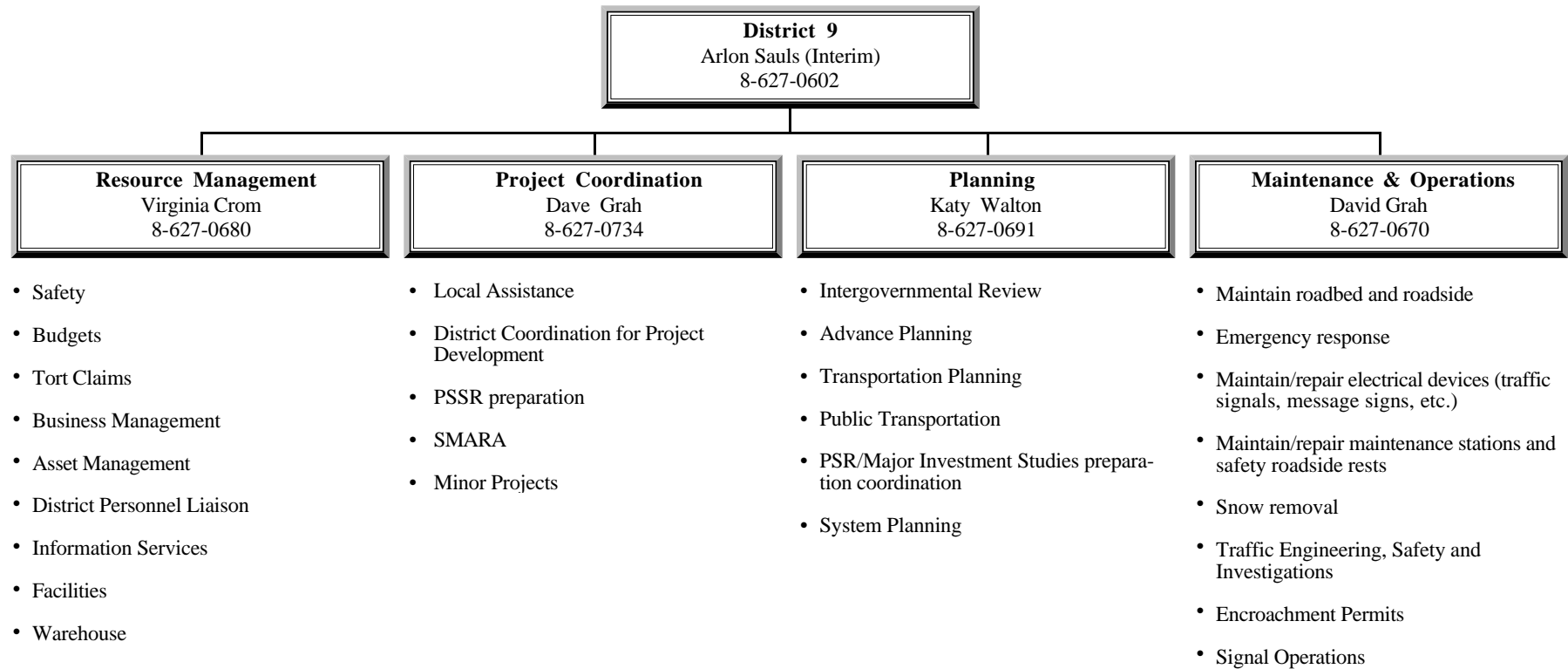
## District 7 - Los Angeles



## District 8 - San Bernardino



## District 9 - Bishop



## District 10 - Stockton

**District 10**  
Mark Leja  
8-423-7943

**Resource Management**  
Darrell Merritt  
8-423-7896

- Safety
- Public Info. Leg. Affairs
- Budgets
- Information Services
- Tort Claims
- Facilities
- Business Management
- District Personnel Liaison

**Project Coordination**  
Augie Rosales - 8-423-3870  
Matt Bailey - 8-423-7072  
Felicia Statkus - 8-423-6026

- District Coordination for Project Development
- Shopp/Minor Candidates List Development & Programming
- External Project Coordination
- Locally funded Project Coordination

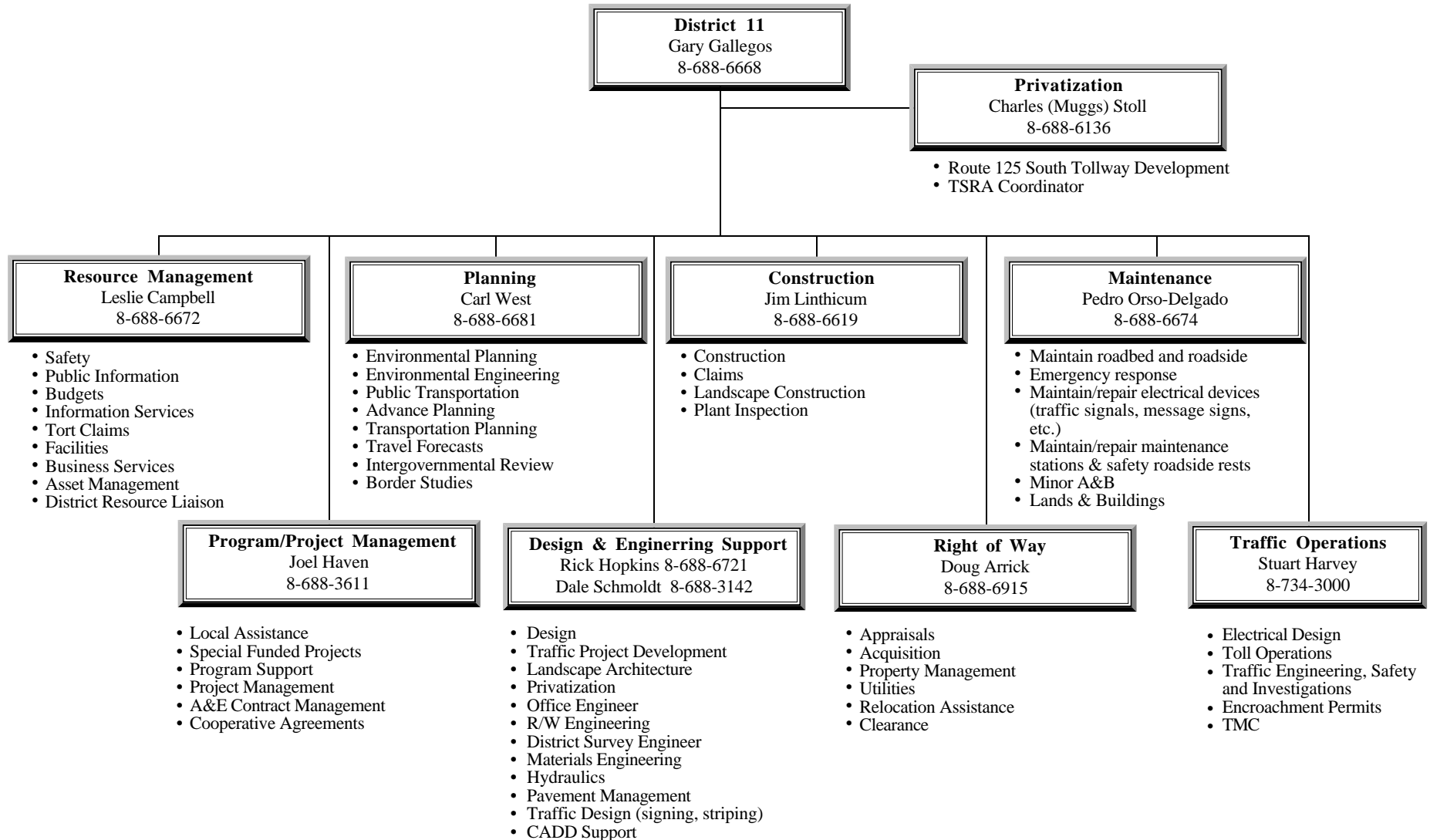
**Planning**  
Dana Cowell  
8-423-7606

- Intergovernmental Review
- Advance Planning
- Transportation Planning
- Public Transportation
- PSR/Major Investment Studies preparation coordination
- Local Assistance

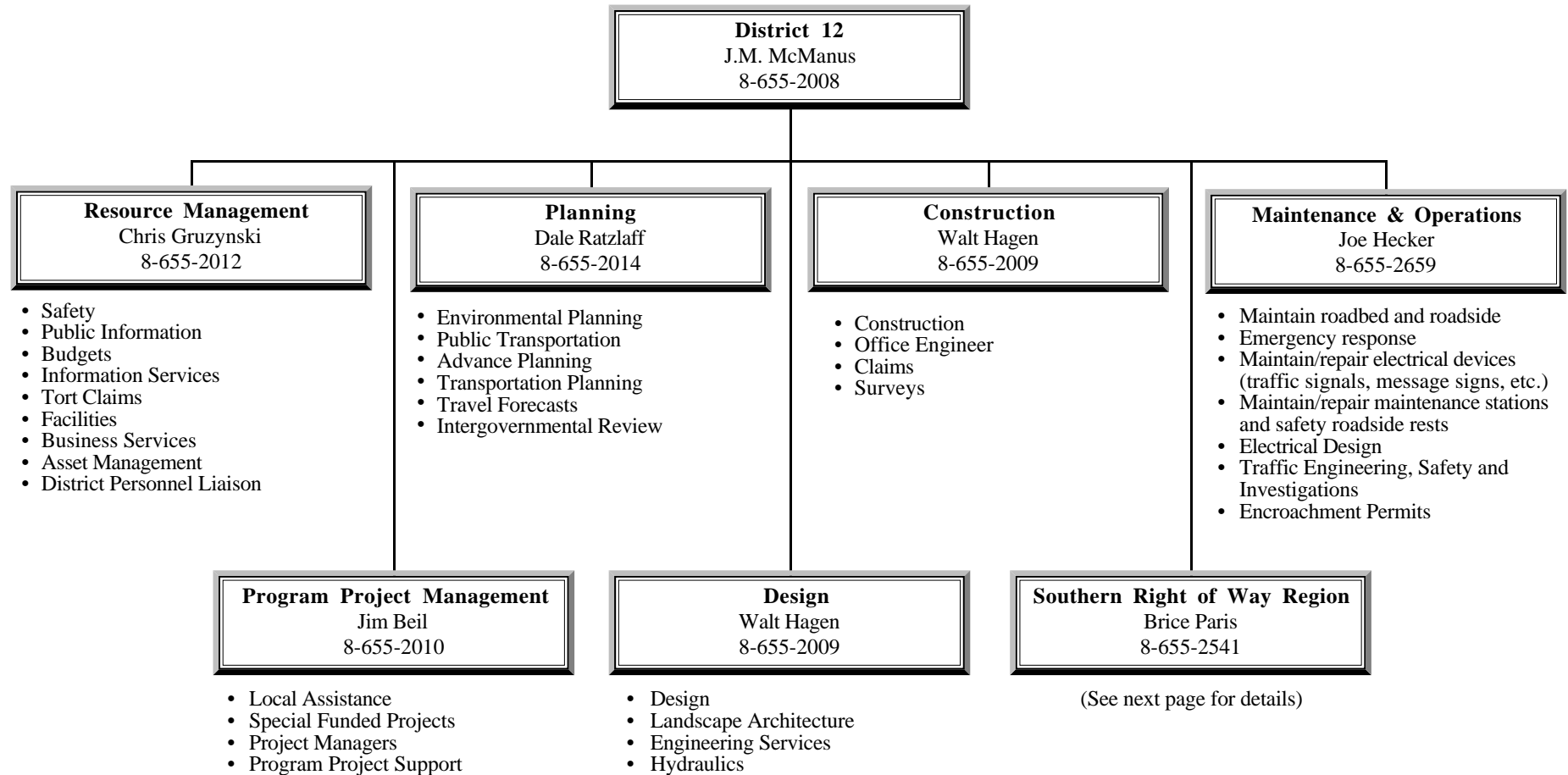
**Maintenance & Operations**  
Dinah Bortner  
8-423-7883

- Maintain roadbed and roadside
- Emergency response
- Maintain/repair electrical devices (traffic signals, message signs, etc.)
- Maintain/repair maintenance stations and safety roadside rests
- Traffic Engineering, Safety and Investigations
- Encroachment Permits
- Signal Operations
- Emergency response

## District 11 - San Diego



## District 12 - Santa Ana





## Southern Right of Way Region

